

W.A. Health Inc. 149 Main St E, Hamilton ON L8N 1G4 • (289) 768-3621 • claims@wahealth.ca

PARENTAL LEAVE CLAIM FORM

A GENERAL INFORMATION

Active members who wish to spend time with their family immediately following the birth of a biological or newly adopted child(ren) may be eligible to receive parental leave benefits. This benefit is provided to members (not dependents) who had loss of earnings up to 3 consecutive business days. Benefits are payable for days that you are absent from work only and not for periods of unemployment. Members making pay-direct contributions at the time of birth or adoption are not entitled to this benefit. Parental leave benefit payments are taxable and you will receive a T4A from W.A. Health.

To be eligible for this benefit you must:

- **Be absent from work immediately following the birth of your child or the date on which your child was placed with you by an adoption agency**
- **Submit a temporary Health Card from the hospital or a birth certificate or adoption papers along with this claim form**
- **Submit an updated Group Benefits Enrolment and Beneficiary Designation Form which is available from the Union Office or W.A. Health**

B TO BE COMPLETED BY PLAN MEMBER

Full Name _____ Social Insurance No. or Certificate No.: _____

Address: _____ City: _____ Province: _____ Postal Code: _____

Name of Biological/Adopted Child (1): _____

Date of Birth of Biological Child: ____|____|____ Date of Adoption: ____|____|____
Day Month Year Day Month Year

Name of Biological/Adopted Child (2): _____

Date of Birth of Biological Child: ____|____|____ Date of Adoption: ____|____|____
Day Month Year Day Month Year

Number of Work Days Lost: _____

Signature of Plan Member: _____ Date: ____|____|____
Day Month Year

C TO BE COMPLETED BY EMPLOYER

Employee Name: _____ Company Name: _____

Name of Authorized Representative: _____ Title of Authorized Representative: _____

Last Date at Work Before Interruption: ____|____|____ First Date at Work After Interruption: ____|____|____
Day Month Year Day Month Year

Number of Work Days Lost by the Employee: _____

I hereby declare the above named employee had loss of earnings by interruption of the employment otherwise available and normally performed by him or her, to the extent indicated above.

Phone Number of Authorized Representative

Signature of Authorized Representative

_____|_____|_____
Date (yyyy-mm-dd)

Benefits Administered by

Email this form and supporting documents to:
claims@wahealth.ca

