



# **GROUP INSURANCE PLAN**

**LiUNA**  
**LOCAL 1059**

*Skilled Labour Building The Future*

**NON  
CONSTRUCTION  
EMPLOYEES**

**BENEFIT PLAN**

AUGUST 2017

# **LiUNA** **LOCAL 1059** **OPTICAL**

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**LIUNA Local 1059 Optical Centre hours are:**

Thursday – 9:00 am to 8.00 pm

Friday – 9:00 am to 8:00 pm

Saturday – 9:00 am to 3:00 pm

**For Details See Page 25**

 **Addiction Services**  
*of Thames Valley | Services de toxicomanie de Thames Valley*

**For Details See Page 34**

**LIUNA LOCAL 1059  
BENEFIT TRUST**

**NON CONSTRUCTION  
EMPLOYEES**



***GROUP  
INSURANCE  
PLAN***

ESTABLISHED JULY 1, 2007

**ADMINISTRATORS  
AND CONSULTANTS  
GLOBAL BENEFITS**

88 St. Regis Crescent South  
Toronto, Ontario  
M3J 1Y8  
Telephone (416) 635-6000

# TABLE OF CONTENTS

	PAGE
<b>INTRODUCTION</b> .....	5
<b>ON THE IMPORTANCE OF MAINTAINING YOUR UNION MEMBERSHIP</b> .....	6
<b>ON THE IMPORTANCE OF BEING REGISTERED</b> .....	6
<b>SUMMARY OF BENEFITS</b> .....	7
Local 1059 London	
<b>CLAIMS ARISING OUT OF AUTOMOBILE ACCIDENTS</b> .....	8
<b>GENERAL CONDITIONS</b> .....	9
<b>WHO IS COVERED BY THE PLAN?</b> .....	9
<b>ELIGIBILITY REQUIREMENTS</b> .....	10
Initial Eligibility—Member .....	10
<b>DEFINITION OF EMPLOYEE</b> .....	11
<b>DEPENDENTS</b>	
Who are Eligible Dependents? .....	13
<b>CHANGE OF STATUS</b> .....	14
<b>DETAILS OF BENEFITS</b>	
<b>MEMBER LIFE INSURANCE</b>	
Amount Payable .....	15
Conversion Privilege .....	15
<b>DEPENDENT LIFE INSURANCE</b>	
Amount Payable .....	16
<b>MEMBER ACCIDENTAL DEATH AND DISMEMBERMENT</b>	
Amount Payable .....	17
Indemnity .....	18
Aggregate Limit .....	19
Waiver of Premium Benefit .....	19
Aircraft Coverage .....	19
Exposure & Disappearance .....	19
Repatriation Benefit .....	19

Occupational Training Benefit .....	20
Rehabilitation Benefit .....	20
Family Transportation Benefit .....	20
Seat Belt Benefit .....	21
Hospitality Indemnity .....	21
Education Benefit .....	21
Exclusions .....	22
 CLAIMS ARISING OUT OF AUTOMOBILE ACCIDENTS .....	 22
 MEMBER AND DEPENDENT SUPPLEMENTARY HEALTH BENEFIT	
General .....	25
Maximum Amount .....	25
Eligible Expenses .....	25
Exclusions .....	32
Co-ordination of Benefits .....	34
Addiction & Mental Health Counselling Services ..	35
 MEMBER AND DEPENDENT DENTAL BENEFITS	
General .....	37
Maximum Amount .....	37
Calendar Year .....	37
Eligible Expenses .....	37
Orthodontics .....	39
Treatment Plan Provisions .....	40
Exclusions .....	41
Bereavement .....	42
 DEFINITIONS FOR THE PURPOSE OF THIS PLAN .....	 44
 HOW TO MAKE A CLAIM	
General .....	44
Member Life/Dependent Life/Member Accidental Death and Dismemberment .....	45
Member and Dependent Supplementary Health/Dental .....	45
 INSURANCE COMPANY .....	46
 GROUP LEGAL PLAN .....	47

# **LIUNA LOCAL 1059 BENEFIT TRUST**

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## **INTRODUCTION**

Dear Member:

This booklet describes the conditions of eligibility, coverage and claims procedures under LIUNA Local 1059 Benefit Trust, for Non Construction Employees, which, for description ease, we refer to as the Trust Fund.

The Trust Fund was created on July 1, 2007, for the Members of Labourers' International Union of North America, Local 1059 London.

Every effort has been made to ensure that the coverage descriptions in this booklet are consistent with the Plan Text and the Group Insurance Policy currently held by Manulife Insurance and with applicable legal requirements.

In the event of a conflict between the benefits described in this booklet and the benefits described in the Plan Text, the provisions of the Plan Text apply. As well, eligibility rules and benefits are determined by the Board of Trustees which has the authority to change these rules and benefits at any time in order to act in the best interests of all the beneficiaries, to ensure fair treatment of members and to protect the assets of the Trust. Changes in the law may also result in changes to the benefits described in this booklet.

The Trustees hope that the benefit coverages, provided by the Trust Fund, are of real value to you and your eligible dependents. Should you require additional information, please contact the Administrator or your Local Union office.

Sincerely,  
The Board of Trustees

**Jim MacKinnon**  
**Alfonso Balassone**  
**Carlo Mastrogiuseppe**

**Brandon MacKinnon**  
**Ryan Aarts**

## **ON THE IMPORTANCE OF MAINTAINING YOUR UNION MEMBERSHIP**

The Trust was established for the benefit of Local 1059 members and their eligible beneficiaries. Other individuals may have access to benefits as determined by the Trustees.

**If you are a member of Local 1059 you must maintain your membership in Local 1059 in order to keep, and have access to, these benefits.**

Former members of Local 1059 have very limited or no access to benefits.

You should consult the administrator or Local 1059 if you are considering retiring from the construction industry or before you cease being a member of Local 1059 to find out the impact on your benefits.

## **ON THE IMPORTANCE OF BEING REGISTERED**

It is absolutely essential that you complete and send a member information card to the Administrator. On this card you name the beneficiary to whom your Life insurance should be paid.

If you have sent a member information card to the Administrator already and you have no desire to change your beneficiary, it is not necessary for you to complete another card. However, if you would like to change your beneficiary, or have not completed a member information card, you should ask your Union Office for one of these cards.

Should your dependent status change (i.e. should you marry or acquire new dependents), you must request a new member information card on which you may update your current dependent status.

## **THE ADMINISTRATOR IS:**

### **Global Benefits**

88 St. Regis Crescent South  
Toronto, Ontario  
M3J 1Y8  
Telephone (416) 635-6000

## **SUMMARY OF BENEFITS**

Contributions made on behalf of plan members working for employers who have made contributions to the LIUNA Local 1059 Benefit Trust in accordance with the collective agreement will pay for both basic insurance and dental benefits as described below.

### **Member Only:**

Life Insurance .....\$75,000  
Accidental Death and Dismemberment.....\$75,000

### **Dependents Only:**

Life Insurance  
    Spouse .....\$5,000  
    Unmarried Dependent Children.....\$5,000

### **Members and Dependents:**

(Spouse and unmarried children from birth)\*

\* See "Who are Eligible Dependents?"

Supplementary Health Care  
    Co-insurance .....90%  
    Lifetime Maximum .....\$100,000 per person

Covered Expenses: For details see **MEMBER AND DEPENDENT SUPPLEMENTARY HEALTH BENEFITS**

### **Dental Benefits**

Co-insurance .....80%  
Annual Maximum .....\$2,500

Reimbursement will be based on the Ontario Dental Association's 2015 fee guide.

Orthodontics (straightening of teeth) plan members and dependents up to age 21.

Orthodontic treatments payable at the rate of 75% of the eligible charges up to a lifetime maximum of \$3,000.

Covered Expenses: For details see **MEMBER AND DEPENDENT DENTAL BENEFITS**.

### **CLAIMS ARISING OUT OF AUTOMOBILE ACCIDENTS**

No benefits will be paid for any claims arising as a result of Automobile Related Accident which occurs on or after July 1, 2007.

## **GENERAL CONDITIONS**

### **Who is covered by the Plan?**

All eligible Members of LIUNA Local 1059 Benefit Trust employed by Non Construction Employers and their eligible dependents are covered for the benefits maintained under the following Employers

A-Plus Building Maintenance & Supply Ltd.

Aramark Canada Ltd.

C.J. Pink Ltd.

Commercial Cleaning Services

Compass Canada Support Services

Domclean Ltd.

Double M&M Inc.

DTZ Canada Inc.

Edcore Enterprises (1987) Ltd. c.o.b. Bee-Clean

Edcore Enterprises (1987) Ltd. Cob Grete Services Inc.

GDI Services (Canada) LP

Grime Busters

Group 4 Secure Solutions Canada Ltd.

Imperial Parking Canada Corporation

Kleenway Building Maintenance Services Inc.

Kora Commercial Services o/a Servicemaster  
Metropolitan Maintenance

Minto Group Inc.

Provincial Cleaning Services & Supplies

Rodo Industries Inc./The Table & Chair Co. Inc.

Sodexo Canada Ltd.

Stinson Security Services Ltd. at Old Oak

Toure Cleaning Services

## **ELIGIBILITY REQUIREMENTS**

### **Initial Eligibility – Non Construction Employees**

The Administrator keeps an account for you of the contributions made by your employer on your behalf.

You become eligible for the Group Insurance coverage provided by the Trust Fund on the first day of the month following the month in which payment is received from your employer. Benefit coverage will end on the first day of the month following the month in which payment is last received.

Pay Direct Option is not available under this Plan, except for injured or sick employees.

If a Member is off work due to sickness or injury and was eligible for benefits under the plan at the time of the sickness or injury, he/she will be eligible to make direct payments to maintain coverage under the plan of benefits provided:

- The Member elects to make direct payments within 30 days of being off work;
- The time off work is medically supported;
- The monthly direct payment amount is equal to both the employee and employer monthly contributed amount under the applicable collective bargaining agreement;
- The duration of the direct payment provision is equal to the recall (re-employment) period as identified in the collective bargaining agreement but not more than 12 months.

Payments must be made for continuation of coverage at the LIUNA Local 1059 Union Office and cannot be made by your employer. Failure to do so may result in coverage termination and return of contributions.

## DEFINITION OF EMPLOYEE

**“Employee”** means any of the following persons:

- a. A member of the Union:
  - (i) who is employed under a Collective Agreement within the Union’s bargaining unit;
  - (ii) who is unemployed but who is registered with the Union for referral to work under a Collective Agreement;
  - (iii) who is unable to work due to illness or disability;
  - (iv) who is employed by an Employer who is obligated to, or does make contributions to the Trust to the same extent and in the same manner as the employer would be obligated to make such contributions if it were doing so under a Collective Agreement;
  - (v) who is employed outside of the Union’s bargaining unit of a Collective Agreement but on whose behalf the Employer is making contributions to the Trust;
  - (vi) who is permitted by the terms of the Benefit Plan to make Contributions to the Trust;
  - (vii) on whose behalf Contributions are made to the Trust, pursuant to Article 1.07 (d) herein;
  - (viii) on whose behalf Contributions are made to the Trust by the Union or an entity associated with the Union where the member is employed by the Union or an entity associated with the Union;

and

- b. A person who is not a member of the Union:
  - (i) who is employed by the Union or an entity associated with the Union;
  - (ii) who is employed by an Employer or Association and in respect of whom the employer of such person makes Contributions to the Trust in such manner and amount as the Trustees by resolution determine;
  - (iii) is an apprentice registered with the Union; or
  - (iv) is a probationary employee working under a Collective Agreement.

and

- c. A former member of the Union:
  - (i) who has retired from and permanently ceased employment in the construction industry and who was a member of the Union at the time the former member retired from and permanently ceased employment in the construction industry; or
  - (ii) who is suspended for a period of less than one year solely for non-payment of dues and who is not in violation of any other provision of the Union's constitution, policies or rules.

## DEPENDENTS

### Who are Eligible Dependents?

Dependents are residents in Canada who are:

- your spouse
- your unmarried dependent children under 21 provided they are not employed on a regular, full-time basis
- your unmarried dependent children age 21 or over are also eligible for the Supplementary Health and Dental benefits, and Dependent Life Insurance, if applicable, provided they are not employed on a regular, full time basis and they:
  - a) are full-time students attending a high school, college or university, or
  - b) are medically diagnosed as being incapacitated. Additional proof may be required from time to time.

“Spouse” means the person to whom you are married and excludes a person divorced from member or your common-law spouse if the person has been living with the member for a period of at least one continuous year. Only one person may qualify as your spouse, at any one time.

Stepchildren, foster children, legally adopted children and children of the common-law spouse may be included the same as your own children provided they meet the requirements set out above.

Your dependents are eligible for Dependent Life Insurance and for the Supplementary Health benefits from birth. A child who is physically or mentally incapable of self support upon attaining age 21, may continue to be eligible under the Dependent Life Insurance and the Supplementary Health Benefits while remaining incapacitated and unmarried. Their insurance becomes effective at the same time as your

coverage unless at that time they are confined for medical care or treatment in any institution or at home, in which case they will not be covered until given a final release by the doctor from all such confinement. No one will be eligible for coverage as a dependent while covered for the same type of insurance as a Member. No one will be covered while in military service. If both parents of a dependent child are covered under this Plan as Members, only one of the parents will be considered to have eligible dependents.

A Child who is physically or mentally incapable of self-support upon attaining age 21 may continue to be eligible under the Supplementary Health benefits, while remaining incapacitated and unmarried, subject to your own coverage continuing in effect. To be eligible for this extended coverage, a permanently disabled child must have been covered as a dependent immediately prior to his 21st birthday.

## **CHANGE OF STATUS**

As advised under “ON THE IMPORTANCE OF BEING REGISTERED” it is your responsibility to ensure that the Administrator is advised of any change of status (married, new dependents, etc.) to ensure that proper coverage is maintained.

## **DETAILS OF BENEFITS**

### **MEMBER LIFE INSURANCE**

#### **Amount Payable**

Your Group Life Insurance shown in the “**SUMMARY OF BENEFITS**”, will be paid to any beneficiary you name if you die from any cause. You may change your beneficiary whenever you wish, subject to provincial laws.

#### **Conversion Privilege**

Your Life Insurance continues for 31 days following either the termination of your employment, or your classification changing to one in which you are not insured. During this 31 day period you may convert the amount of your Group Life Insurance, up to the principal amount (presently \$75,000) provided you are under 66 years of age to:

- i) non-convertible term insurance, to age 65;
- ii) a permanent plan that The Manufacturers Life Insurance Company offers to the public at the time of conversion;
- iii) one year non-renewal term insurance, which may be converted while it is in force to any plan described above without submitting evidence of health.

The premium rate will be determined from your age and class of risk at the time of conversion.

## DEPENDENT LIFE INSURANCE

### Amount Payable

The amount of Dependent Life Insurance shown in the **“SUMMARY OF BENEFITS”**, will be paid to you if one of your covered dependents dies.

### Conversion Privilege

The Dependent Life Insurance continues for 31 days following your death, your classification changing to one in which you are not insured or your termination of employment. During this 31 day period your spouse's amount of Dependent Life Insurance may be converted, provided the spouse is under 66 years of age, to:

- i) non-convertible term insurance, to age 65;
- ii) a permanent plan that The Manufacturers Life Insurance Company offers to the public at the time of conversion;
- iii) one year non-renewal term insurance, which may be converted while it is in force to any plan described above without submitting evidence of health.

The premium rate will be determined from your spouse's age and class of risk at the time of conversion.

If your group policy terminates and your spouse has been continuously insured under it for at least 5 years, you have the same conversion privilege as above but the maximum amount of insurance that may be converted shall be \$5,000 less any amount your spouse becomes eligible for under another Group Policy within 31 days of the date of termination.

Member accidental death, the amount of your accidental death benefit shown in the **“SUMMARY OF BENEFITS”**, will be paid to your named beneficiary if your death is caused as a result of an accident on or off the job.

## MEMBER ACCIDENTAL DEATH AND DISMEMBERMENT

### Amount Payable

This insurance will be paid to you for the following losses resulting solely from accidental bodily injury, on or off the job, in addition to any other insurance payment you may receive. For a benefit to be payable, the loss must occur within 365 days after the accident and you must survive at least 24 hours from the time of the accident causing the loss. You will receive the amount shown below for loss of:

Life.....	The Principal Sum
Both Hands .....	The Principal Sum
Both Feet.....	The Principal Sum
Entire Sight of Both Eyes.....	The Principal Sum
One Hand and One Foot .....	The Principal Sum
One Hand and Entire Sight of One Eye .....	The Principal Sum
One Foot and Entire Sight of One Eye .....	The Principal Sum
Speech and Hearing .....	The Principal Sum
One Arm .....	3/4 The Principal Sum
One Leg .....	3/4 The Principal Sum
One Hand.....	2/3 The Principal Sum
One Foot .....	2/3 The Principal Sum
Entire Sight of One Eye.....	2/3 The Principal Sum
Speech or Hearing (both ears) ..	2/3 The Principal Sum
Hearing (one ear) .....	1/3 The Principal Sum
Thumb and Index Finger of Either Hand .....	1/3 The Principal Sum
Four Fingers of One Hand .....	1/3 The Principal Sum
Four Toes of One Foot .....	1/4 The Principal Sum
Thumb only of One Hand.....	1/4 The Principal Sum
One, Two or Three Fingers or Toes.....	1/6 The Principal Sum

## **Loss of use of:**

Both Legs.....Two times the Principal Sum  
Both Arms and

Both Legs.....Two times the Principal Sum  
Both Arms.....Two times the Principal Sum  
One Arm and One Leg.....The Principal Sum  
Both Hands .....The Principal Sum  
One Arm .....3/4 The Principal Sum  
One Leg .....3/4 The Principal Sum  
One Hand or one Foot .....2/3 The Principal Sum

Loss of arm, leg, hand or foot means loss by severance at or above the elbow, knee, wrist or ankle respectively. Loss of thumb or finger means loss by severance at or above the proximal phalanx. Loss of toe means the complete loss of one entire phalanx of the big toe and all phalanges of the other toes. Loss of sight means total and irrecoverable loss of sight. Loss of speech means total and irrecoverable loss of speech. Loss of hearing means total and irrecoverable bilateral loss of hearing (hearing in both ears). Loss due to paraplegia, quadriplegia, hemiplegia or any other loss of use benefit is covered only if the loss is total and permanent and has been continuous for a period of twelve months from the date of the accident.

## **Indemnity**

Indemnity provided under this section for all losses sustained by any one insured individual as the result of one accident shall not exceed the following:

- a) The Principal Sum for all losses except quadriplegia, paraplegia and hemiplegia.
- b) Two Times the Principal Sum, or the Principal Sum if Loss of Life occurs within 90 days after the date of the accident with respect to quadriplegia, paraplegia and hemiplegia.

If, due to an accident, you are exposed to the elements and as a result, suffer one of the losses listed above, within 365 days of the accident, benefits will be

payable in accordance with the amounts specified above.

The total payment for one accident may not be for the greatest of more than one of the losses.

Your accidental death and dismemberment plan also includes the following benefits. The following benefits are brief descriptions, please contact your plan administrator for complete details and limitations:

### **Aggregate Limit**

\$5,000,000 per accident for all insured members.

### **Waiver of Premium Benefit**

If while insured for this coverage, you become disabled and qualify for the Waiver of Premium Benefit under your life insurance coverage, the Insurer will also waive the payment of your accidental death and dismemberment insurance premiums.

Your entitlement to Waiver of Premium Benefit ceases on the earlier of a) the date your Waiver of Premium for Life Insurance ceases, or b) the date the policy or this coverage terminates.

### **Aircraft Coverage**

Coverage while riding as a passenger but not as a pilot or member of the crew.

### **Exposure and Disappearance**

Loss due to unavoidable exposure to the elements. Loss of life resulting from bodily injury caused by an accident at the time of a disappearance, sinking or wrecking.

### **Repatriation Benefit**

The Insurer will pay the reasonable and customary expenses incurred for the transportation of the body of the deceased member to the first resting place (includ-

ing but not limited to a funeral home or the place of interment) in proximity to the normal place of residence of the deceased, subject to a maximum of \$10,000.

### **Occupational Training Benefit**

In the event of your accidental death, the Insurer will pay the reasonable and customary expenses incurred within three years following the date of the member's accident for a spouse who engages in a formal occupational training program in order to become specifically qualified for active employment in an occupation for which he/she would not otherwise have sufficient qualifications, subject to a maximum of \$10,000.

### **Rehabilitation Benefit**

In the event you sustain an accidental injury which results in a loss payable and such injury requires that you undergo special training in order to be qualified to engage in a special occupation in which you would not have engaged except for such injury, the Insurer will pay the reasonable and customary expenses incurred for such training subject to a maximum of \$10,000 for any one accident.

### **Family Transportation Benefit**

In the event you sustain an accidental injury and are confined in a hospital located more than 150 kilometers from your normal place of residence, the Insurer will pay the reasonable expenses incurred by all members of your immediate family for hotel accommodation in the vicinity of the hospital and transportation by the most direct route to the confined member, subject to a maximum of \$1,000.

“Immediate family” means a person at least eighteen years of age who is the spouse, son, daughter, father, mother, brother, sister, son-in-law, daughter-in-law, father-in-law, mother-in-law, brother-in-law or sister-in-law of the member.

## **Seat Belt Benefit**

In the event you sustain an accidental injury payable under this benefit, the amount of Principal Sum will be increased by 10% if, at the time of the accident, you were:

- (1) wearing a properly fastened seat belt; and
- (2) driving or riding in a vehicle driven by a driver who was neither intoxicated nor under the influence of drugs, unless taken as prescribed by a physician, at the time of the accident. Intoxication and being under the influence of drugs is as defined by the local jurisdiction where the accident occurred.

## **Hospital Indemnity**

A daily benefit (1/30th of 1% of your Principal Sum, maximum of \$2,500 per month) will be payable if you are confined in a hospital for at least 5 days and are under the care of a physician for an accidental injury payable under this benefit, subject to a maximum of 365 days per injury.

## **Education Benefit**

In the event of your accidental death, the Insurer will pay the Education Benefit stated below for each of your dependent children who are enrolled as full-time students in an institution for higher learning within 365 days following date of death of the member.

The Education Benefit is equal to the reasonable and customary expenses actually incurred, subject to the lesser of 5% of your Principal Sum or \$5,000, for each year the dependent child described above continues his education on a full-time basis in an institution for higher learning, but not to exceed 4 years, which must run consecutively, with respect to any one dependent child.

“Institute for higher learning” includes any university, college CEGEP or trade school.

## **Exclusions**

No loss is covered which results from:

- (1) suicide, or an attempt at suicide;
- (2) intentionally self-inflicted injury;
- (3) war (including undeclared war and armed aggression);
- (4) travel in any type of aircraft which is flown for a purpose other than the transportation of passengers or aboard which the insured has duties as a crew member;
- (5) full-time active service in the armed forces of any country.

## **CLAIMS ARISING OUT OF AUTOMOBILE ACCIDENTS**

No benefits will be paid for any claims arising as a result of an Automobile Related Accident which occurs on or after July 1, 2007.

Notwithstanding any other provisions of the Plan, claims for benefits arising out of an automobile accident shall be governed by the following.

Certain benefits may be available to Plan Members of the Plan who suffer an impairment as a result of an automobile accident through the “no fault” scheme established by the Province of Ontario. The LIUNA Local 1059 Benefit Trust excludes those benefits to the extent that a Plan Member is eligible to receive them. The Plan Member will not be entitled to receive benefits under the Plan to the extent he is eligible to receive the “no fault” benefits. This is the case even where the Plan Member is not in receipt of the “no fault” benefits if the Plan Member fails to diligently make application and pursue the “no fault” benefits.

Notwithstanding any other provision of this Plan, no benefits are payable under the Plan to a Plan Member where the Plan Member has incurred an impairment as a result of an automobile accident to the extent that the

Plan Member is eligible for “no fault” benefits. A Plan Member who incurs an impairment as a result of an automobile accident will be entitled to benefits under the Plan to the extent that:

1. They are not available as “no fault” benefits;
2. There are exclusions in the “no fault” Plan which would exclude or exempt coverage under the “no fault” benefits but are not so exempt by this Plan;
3. The “no fault” benefits are of a limited duration and the benefits available under the Plan are of a greater duration; or
4. The benefits would otherwise be available to the Plan Member under the terms of the Plan.

An individual will NOT be entitled to benefits under the Plan if he:

- a) Fails to diligently apply for and provide all necessary information to become entitled to “no fault” benefits; or
- b) Fails to provide further information and to maintain qualification for the “no fault” benefits.

A Plan Member shall also be disentitled to benefits under the Plan if the Plan Member accepts a settlement respecting the “no fault” benefits to which he or she would otherwise have been entitled. The Plan Member shall be disentitled to benefits under the Plan to the extent that the settlement constitutes a compromise of or waiver of entitlement to “no fault” benefits otherwise available to the Plan Member.

Where a Plan Member makes a claim for benefits under the Plan and has been in receipt of “no fault” benefits, the Plan Member may be required to provide an accounting of the benefits as received under the “no fault” Plan. In addition, a Plan Member who has not indicated receipt of “no fault” benefits may be required to provide evidence that the loss for which a claim is being made does not arise out of an automobile accident.

The benefits under the Plan affected by these provisions will depend on the “no fault” benefits available from time to time. At the date of the writing of this provision, those benefits include but are not necessarily limited to the following:

1. Supplementary health benefits including:
  - prescription drugs
  - vision care
  - ambulance service
  - private duty nursing
  - dental accidents
  - orthopaedic supplies
  - hearing aids
  - physiotherapy and occupational therapy
  - artificial and assistive devices
  - physiological services

The exclusions and limitations described in this section which are applicable to a Plan Member are also applicable to a dependent who makes a claim under the Plan.

## **MEMBER AND DEPENDENT SUPPLEMENTARY HEALTH BENEFITS**

### **General**

These benefits apply to expenses for treatment resulting from an accident, sickness or pregnancy. They are in addition to benefits available through the Ontario Health Insurance or any other Government Plan. They cannot, by law, duplicate such coverage but they do provide valuable supplements to such coverage.

The maximum dispensing fee eligible for reimbursement by the Plan will be a fee of \$9.00.

### **Maximum Amount**

The total amount of benefits payable to or on behalf of you and your dependents shall not exceed \$100,000 per person unless reinstatement of the maximum benefit is applied for and approved by the Administrator.

At any time after benefits of at least \$1,000 have been paid, you and your dependents may apply for reinstatement of the maximum benefit by submitting evidence of good health that is satisfactory to the Administrator. Also, however, on the first day of each year, each person under age 65 will have the maximum reinstated to the lesser of \$10,000 or the amount needed to restore the \$100,000 maximum without evidence.

### **Eligible Expenses**

The following services and supplies are covered under the Plan when medically necessary and ordered by a doctor. An expense is eligible to the extent that coverage is not prohibited by provincial health insurance plans or because of other limitations described later.

#### **i) Drugs**

Charges for drugs and medicines that are medically necessary for treatment of a sickness or injury will not exceed 3 months supply,

(including oral contraceptives, intra uterine device, and ventilator) which can only be obtained by a written prescription from a physician and which are dispensed by a licensed pharmacist. (Vitamins, minerals, foods, dietary supplements, proprietary patent medicines, nutritional products and marijuana, whether or not a prescription is given for medical reasons, are not eligible for reimbursement).

**Erectile Dysfunction** drugs are covered at 50% up to a maximum of \$500 per calendar year.

**Fertility Drugs** are limited to a single series of treatments up to a life time maximum of \$1,500. In-vitro fertilization is not covered.

### **Ontario Drug Benefit Program**

Dispensing fees and deductibles that would regularly be eligible for benefit coverage will continue to be eligible for benefit coverage for those people over age 65 who are obliged to make the payments when in receipt of drugs dispensed through the Ontario Drug Benefit Program.

**Dispensing Fees** will only be reimbursed up to \$9.00.

#### **ii) Vision Care**

In July 2016, Local 1059 opened a full service, members only Optical Centre at our Union office on 56 Firestone Blvd. in London, Ontario.

#### **Why optical?**

By offering optical services (eye exams, frames, lenses and contacts) directly to eligible LiUNA 1059 members and eligible dependents, you will not have to pay for your glasses and wait to be reimbursed. You can get any pair of glasses you like, no exclusions.

## **HOURS**

Thursday: 9.00 a.m. to 8.00 p.m.

Friday: 9.00 a.m. to 8.00 p.m.

Saturday: 9.00 a.m. to 3.00 p.m.

## **Non Construction Members**

Glasses (including safety glasses): 100% covered in any 24 consecutive month period, one pair, any frame, any lense. No exclusions, no maximum, no payment required only if obtained at LiUNA Local 1059 Optical Centre.

Contact Lenses: To a maximum of \$250 every 24 consecutive months.

## **All Eligible Members and Their Eligible Dependants**

Eye Exams: Covered 100% every 24 months. Exam must be conducted at the LiUNA Local 1059 Optical Centre.

Sunglasses, tints, plastic scratch coating and transition lenses: Covered 100%. Must be obtained from the LiUNA Local 1059 Optical Centre.

**Eye examination:** Up to a maximum of \$100 once every 24 consecutive months.

**Eyeglasses:** The cost of one set of prescription glasses (including safety glasses) including frame and lenses in any 24 consecutive month period up to a maximum of \$500.

Or

**Contact Lenses:** (a) Unlimited cost if they are the only means available for the restoration of the visual acuity of the better eye to at least 20/70, or if the charges for the lenses are incurred after cataract surgery; (b) Charges for one pair of contact lenses, purchased for cosmetic purposes only, (instead of glasses) are paid to a maximum of \$200 during any 24 consecutive month period.

Or

**Laser Eye Surgery:** Charges incurred for laser eye surgery (instead of glasses or contact lenses) will be reimbursed at 50% up to \$2,000 Lifetime Maximum.

**Limitation:** No payment will be made for sun glasses, plastic coatings and tints, nor for services not reasonably necessary for vision care of the individual.

iii) **Ambulance Service** for local travel.

iv) **Nursing**

Fees for private-duty nursing by a registered graduate nurse, or licensed practical nurse or a registered nursing assistant, other than a nurse who is a member of the patient's family, or who ordinarily resides in your home when ordered by a licensed Doctor or as medically necessary for a disability that requires the specialized training of the RN or LPN or a CNA and the approximate length of time and hours per day required. Approval must be obtained for all nursing care benefits.

v) Vaccinations and immunizations for preventive treatment of communicable diseases, including serum for allergy shots.

vi) **Dental Accidents**

The following dental services received within 12 months of an accident are eligible to the extent permitted by provincial plans; treatment by a physician, dentist, or dental surgeon of (1) injuries to natural teeth including replacement of such teeth, treatment of a fractured jaw and related x-rays or (2) treatment or removal of malignant tumors.

**vii) Orthopaedic Supplies**

Arch supports, lifts, wedges, Dennis Brown splints and shoes purchased and used in the application of such splints shall be paid at 75% of the cost up to a maximum of \$500 once every 12 consecutive months. If orthopaedic shoes (excluding sandals or running shoes) that are not part of a brace or splint are prescribed by a doctor, 50% of their cost will be eligible when recommended by a licensed Doctor once every 12 months. Repairs are not covered.

**viii) Hearing Aids**

Not to exceed one hearing aid nor an eligible expense of more than \$1,500 during any 24 consecutive months. Batteries are not covered.

**ix) Other**

Charges for other services or treatments including:

- Treatment by x-rays or radioactive substances;
- Physiotherapy or occupational therapy (other than by a member of the family);
- Charges for treatment of a Physiotherapist or Massage Therapist who is registered and legally practicing within the scope of their license will be payable on a 80% (Plan) 20% (Eligible Plan Member), Co-insurance basis up to \$1,500 per calendar year maximum provided the Plan Member or dependent has been referred for treatment by a licensed Doctor (MD).
- Oxygen and rental of equipment for its use;
- Artificial limbs, larynx and eyes; casts, walker, cane and splints when recommended by a Doctor (provide Doctor's letter stating diagnosis, recommendation and medically neces-

sary. If residents in Ontario claimant must submit claim to Assistive Devices Program first and resubmit approval or rejection notice to the Administrator for approval);

- Braces including back or leg braces, etc. shall be paid at 75% of the cost when recommended by a licensed Doctor;
- Breast prosthesis once every 5 consecutive years and supplies including surgical bras limited to 2 per calendar year;
- Trusses & crutches;
- Electronic heart pacemaker;
- Anesthetic and its administration;
- Blood and blood plasma;
- Colostomy supplies (submit to Assistive Devices Program first;
- Insulin;
- Rental of a wheelchair, iron lung, hospital type bed and other durable therapeutic equipment;
- X-rays and laboratory examinations;
- Surgical dressings;
- Surgical stockings or surgical hose limited to 4 pairs per calendar year at 50% up to \$500 per calendar year when medically necessary as ordered by a licensed Doctor.

TENS Unit: Provide licensed Doctor's (MD) referral indicating medical condition and an estimate indicating the cost of rental and purchase.

CPAP: Submit expenses to Assistive Devices Program first. Submit the outstanding balance to the Plan for reimbursement.

x) **Service of Chiropractor**

Reimbursement to eligible Plan Members for charges subject to a maximum of \$35 per visit, up to 20 visits per calendar year.

xi) **Service of Osteopath – Naturopath – Podiatrist or Chiropracist.**

(After O.H.I.P. has paid yearly maximum if applicable). To maximum of \$25 per visit, up to 20 visits per calendar year for each service.

xii) **Service of Acupuncturist**

Reimbursed up to \$25 per visit subject to a maximum of \$250 per calendar year.

xiii) **Speech Therapy**

Restoratory or rehabilitary speech therapy by a qualified speech therapist. Treatment must be for speech loss or impairment due to illness (or surgery on account of illness) other than a functional nervous disorder. If the condition is due to congenital abnormality, corrective surgery must have been performed prior to the therapy. Doctor referral is required stating duration of treatment.

xiv) Effective June 1, 2008, out-of-country emergency medical services will no longer be a covered benefit of the Plan. For coverage on or after June 1, 2008, Plan members traveling out of Canada will be required to purchase their own medical protection travel plan. For those Plan members who purchased a medical protection policy covering a period in which they were eligible under the LIUNA Local 1059 Benefit Plan, then the Plan will reimburse a portion of the premiums up to a maximum of \$200 in any calendar year.

xv) **Psychologist**

Service by a duly licensed Psychologist who is registered and legally practicing within the scope of their license will be payable on a 80% (Plan) 20% (Eligible Plan Member) Coinsured basis up to a maximum of \$1,500 per calendar year provided that the Plan Member or Dependent has been referred for diagnosis and treatment of mental, nervous or emotional disorders by a licensed Doctor (MD). Services by a Psychiatrist or a Social Worker are not covered under the Plan.

xvi) **Wigs**

Charges (normal, reasonable and customary amount) incurred for the purchase of a wig due to cancer treatment, once per lifetime. A licensed doctor's (MD) letter confirming the member or dependent is undergoing cancer treatment is required.

xvii) **Smoking Cessation**

The Plan will cover smoking cessation treatments, which require a prescription or laser therapy, when recommended by a medical doctor. The Plan will reimburse 50% of the cost of the treatment up to \$400.00 per year with a maximum of 2 interventions per lifetime. Over the counter treatments are not covered.

**Exclusions**

Supplemental Health benefits do not cover charges for the following:

- Services and supplies (a) to the extent provided under any law or government plan under which the individual is eligible for coverage; (b) furnished by or on behalf of any government, unless payment is legally required; (c) for which insurance benefits are prohibited by law or regulation. (Members over

age 65 should note that certain drugs may be eligible under the government plan for reimbursement and that payment for those drugs will not be made under this Plan); or (d) which the individual received without charge

- Any claim entitled to compensation under any Workplace Safety Insurance Board (WSIB) Act.
- Anything not ordered by a doctor or not necessary for medical care or, the portion of a charge in excess of the reasonable and customary charge (the usual charge when there is no insurance, not exceeding the prevailing charge in the area for a comparable supply or a comparable service by a person of similar training and experience).
- Services or supplies received as a result of an act of war occurring while the individual is covered.
- Treatment of periodontal or peripical disease or any condition involving teeth, surrounding tissue or structure, except as described under “Dental Accidents” as listed under “ELIGIBLE EXPENSES”.
- Nursing, speech therapy, physiotherapy or occupational therapy rendered by yourself or your spouse, or a child, brother, sister or parent of your spouse or yourself.
- Examinations in connection with hearing aids.
- Machine to measure cholesterol.
- Charges for “check-ups” (including screening, routine physical examinations and research studies) unless part of the treatment of an illness, injury or pregnancy (including pre and post-natal care).
- Telephone consultations.
- Surgery of any type.

- Vitamins, minerals, foods and dietary supplements whether or not a prescription is given for medical reasons.
- Blood pressure monitor.
- Nicorette Gum, Nicoderm Patches or any over the counter products for smoking withdrawal programs.
- Circumcisions.
- Drugs or creams prescribed or recommended for hair growth.
- Bed wetting alarms.
- Semi Private Hospital
- Weight Loss Programs.
- Intentionally self-inflicted injuries, while sane or insane.
- Cosmetic treatment, other than due to an accidental bodily injury which was sustained while the individual was insured.
- Skin peeling.
- Expenses which result directly or indirectly from committing or attempting to commit a criminal offense.
- Shampoos.

### **Co-ordination of Benefits**

The purpose of health care insurance is to help meet actual expenses. In line with that purpose this Plan contains a non-profit provision. Benefits payable under this Plan may be reduced so that you will not receive more in benefits from all plans covering you and your dependents than actual expenses. "Plans" include medical and dental care benefits under a government program and Group Insurance or other coverage for a group of individuals, including student coverage obtained through an educational institution above the high school level.

## **Addiction & Mental Health Counselling Services**

In January 2014, LiUNA Local 1059 and Addiction Services of Thames Valley partnered in an effort to provide confidential addiction and mental health counselling to members of the Union, including immediate family members.

Should you or your family member be dealing with substance use, gambling, gaming or mental health concerns, contact the following:

Josh Keene  
200 Queens Ave., Suite 260  
London, ON N6A 1J3  
Tel. 226-376-2629  
BBM Pin #2B7FD880  
1059@adstv.on.ca  
Hours: Monday-Friday: 8.30 – 4.30  
Extended hours by appointment only

## **Crisis Centre FAQ**

### **What is the Mental Health & Addictions Crisis Centre?**

The Crisis Centre will provide 24/7 walk in support for individuals experiencing a mental health and/or addictions crisis that do not require hospital or emergency service interventions. Opening January 11th 2016 and located at 648 Huron St., London, the Crisis Centre houses the Crisis Assessment Team, Crisis Mobile Team and can provide access to 5 off-site crisis stabilization beds. The building is a warm, welcoming environment that will be open for walk in self-referrals and community referrals 24 hours a day, 7 days a week.

### **Who can use the Mental Health & Addictions Crisis Centre?**

Any person 16 and older will be able to walk in to the Crisis Centre starting January 11th, if they are experiencing a mental health or addictions crisis.

### **What kind of services will the Centre provide?**

The Crisis Centre will provide supportive counselling and assessment for immediate crisis issues and referrals to other services for on-going, non-crisis issues. Referrals can be made by staff to treatment and case management services, social and recreational activities, life skills development, vocational and housing supports, withdrawal assessment and Telewithdrawal Management Support. The Centre will also house the Crisis Mobile Team which can respond in the community and can provide referrals to the crisis stabilization beds for individuals experiencing non-emergent crisis issues.

### **What if an individual needs support but is not in crisis?**

If you feel an individual is in need of emotional support, you can suggest they call the Crisis Response Line at the London Distress Centre at 519-433-2023 or 1-866-933-2023. Volunteers are able to connect with our Crisis Mobile Team if needed.

## **MEMBERS AND DEPENDENT DENTAL BENEFITS**

### **General**

These benefits apply to expenses for treatment performed or ordered by a “Dentist”. A “Dentist” includes a duly licensed dentist, a licensed dental hygienist, dental mechanic, denture technician, denturologist or denturist practicing within the scope of his/her profession and any other Physician furnishing any dental services which he/she is licensed to perform.

### **Maximum Amount**

The total amount of benefits payable to or on behalf of you and your dependents shall not exceed \$2,500 being payable for any one person in any one calendar year.

Orthodontic treatments (Plan Member or dependents up to age 21) are payable at the rate of 75% of the eligible charges up to the life-time maximum of \$3,000.

### **Calendar Year**

A “Calendar Year” consists of a period of twelve months commencing on January 1st and ending December 31st.

### **Eligible Expenses**

The following services and supplies are covered under the Plan when reasonable and necessary and when performed or ordered by a “Dentist”. For services performed on or after January 1, 2017 ODA reimbursement of eligible expenses will not exceed the suggested fee listed in the 2015 Ontario Dental Association’s fee guide general practice for the least expensive treatment that will provide a professionally adequate result. Eligible expenses shall be considered to have been incurred on the date the service or supply was provided.

- 1) Diagnostics – Procedures required to assist the dentist in evaluating existing conditions and determining any further dental care which may be required, subject to the following limitations:
  - a. Oral examinations limited to once every six months, new patient examination every 24 months;
  - b. Bite-wing x-rays – limited to two series every 12 months;
  - c. Full mouth series of x-rays, including bitewing if necessary, provided that a period of at least 24 consecutive months has elapsed since such service was last rendered.
- 2) Professional visit after hours;
- 3) Special consultations required by the attending dentist;
- 4) Prophylaxis (cleaning and scaling of teeth) limited to once every six months;
- 5) Topical application of fluoride solutions limited to once every six months for children age 16 or younger;
- 6) Necessary treatment for the relief of dental pain;
- 7) Dental surgery, including associated postoperative care;
- 8) General anaesthesia required in relation to dental surgery;
- 9) Extractions and alveolectomy at time of tooth extraction;
- 10) Periodontic services (treatment of soft tissues and bones supporting the teeth) including periodontic appliance for bruxism;

- 11) Endodontic services (root canal and pulpal therapy);
- 12) Amalgam and synthetic restorations including white fillings on molar teeth, retentive pins, stainless steel crowns;
- 13) Dentures (full and partials) and denture repairs;
- 14) Relines and rebases to existing dentures (limited to once every 24 months);
- 15) Space maintainers;
- 16) Crowns, bridges;
- 17) Gold inlays and crowns (when teeth cannot be restored with a filling material);
- 18) Implants will be reimbursed towards the equivalent cost of bridgework using the Alternative Benefit Clause.

## **Orthodontics**

### **(Program to Straighten Teeth)**

(Plan Members and dependents up to age 21). This benefit applies to orthodontic treatment for a Member and dependents who are covered for Dental Insurance. The maximum life time benefit is \$3,000, which is available to each covered Member or dependent.

The Plan pays 75% of eligible charges to a lifetime maximum of \$3,000, e.g.

<b>Eligible Charges</b>	<b>Plan Pays</b>
\$ 1,500	\$ 1,125
\$ 2,000	\$ 1,500
\$ 3,000	\$ 2,250
\$ 4,000	\$ 3,000 Maximum

If a Plan Member or dependent attains maximum age while in receipt of orthodontic treatment for a plan which commenced prior to their attaining maximum age, the payments of benefits will continue until the treatment plan has been completed.

Eligible charges are those made to you for an orthodontic procedure that is in an “Orthodontic

Treatment Plan” that prior to the treatment has been reviewed by the Administrator and returned to you showing estimated benefits.

The claim will be paid in equal installments beginning when the orthodontic appliances are first inserted, and monthly or quarterly thereafter for the estimated duration of the treatment plan, as long as the patient remains covered and continues to receive the treatment.

In any event the following charges are not eligible:

- 1) Charges for a procedure which an active appliance was installed before the patient was covered.
- 2) A charge incurred while the patient’s coverage isn’t in effect. However, if benefits are being paid at termination of coverage, they will be continued for charges incurred during the rest of the monthly installment period in progress.

## **Orthodontics**

### **Treatment Plan Provisions**

A Treatment Plan is a written report prepared by the dentist showing the recommended treatment program and estimated cost. You are required to submit a Treatment Plan to the Administrator prior to the commencement of treatment in all cases where the estimated costs is \$300 or more. This enables the Administrator to determine in advance what the Plan’s

share of the cost of treatment is and thus allow you to know the extent of your share of the cost.

All oral examinations will be treated as recall examinations unless the patient is seeing a dentist for the first time.

Bridges are eligible provided the work is made necessary by the extraction of one or more natural teeth while the patient is insured, except where the Plan Member has been continually in benefit for a period of 2 consecutive years or more, at which time the Plan Member and or Dependents would be entitled to benefit coverage without fulfilling the requirements to have natural teeth extracted while covered by the plan.

Dentures are eligible provided the work is made necessary by the extraction of one or more natural teeth while the patient is insured, except where the Plan Member has been continually in benefit for a period of 2 consecutive years or more, at which time the Plan Member and or Dependents would be entitled to benefit coverage without fulfilling the requirements to have natural teeth extracted while covered by the Plan.

Denture replacement is eligible after a member has been eligible for dental benefits for at least 12 months. The replacement of a denture which was paid for by this Plan is not an eligible expense, unless a period of 60 months has elapsed.

### **Exclusions**

- 1) Replacement of dentures which have been lost, misplaced or stolen is not an eligible expense.
- 2) Accidental injuries covered by the Supplementary Health Care Plan are not covered by this Plan nor are charges which are reimbursable under any government plan (including but not limited to WSIB).

- 3) A series of treatments or procedures started before the patient was eligible for dental benefits is not covered. X-rays are not considered to be the commencement of a series.
- 4) Anything not furnished by a dentist, except x-rays ordered by a licensed dental hygienist under the dentist's supervision; anything not necessary or not customarily provided for dental care.
- 5) Services (a) furnished by or for the Canadian Government, or (b) furnished by or for any other government unless payment is legally required, or (c) to the extent provided under any governmental program or law under which the individual is, or could be covered.
- 6) An appliance, or modification of one, where an impression was made before the patient was covered; a crown, bridge or gold restoration for which the tooth was prepared before the patient was covered.
- 7) A crown, gold restoration, or a denture or fixed bridge or addition of teeth to one, if the work involves a replacement or modification of a crown, gold restoration, denture or bridge installed less than five years before.
- 8) TMJ.
- 9) Bleaching.
- 10) Mouth guards.

### **Bereavement**

In the event of a death in the Member's immediate family, an eligible Member shall be entitled to bereavement pay for lost time from work up to a maximum of 3 days (excluding week-ends) for each day of attending or arranging the funeral.

Immediate family shall be defined as the Member's spouse, son, daughter, mother, father, brother, sister, grandchild, grandfather, grandmother, mother-in-law, father-in-law.

Immediate family shall include legal, common-law and adoptive relationships.

The maximum benefit payable shall be \$150.00 a day for each day that the Member is absent from work, up to 3 days.

No payment shall be made for lost time following the date of the funeral unless the Member is required to travel for the purpose of attending the funeral.

Bereavement pay for lost time on Saturday or Sunday shall only be paid if the Member was scheduled to work on such day and this requirement is verified by the Member's employer.

To be eligible for benefit a member must have been in benefit at the date of the death.

Claim forms should be obtained from the Union Office and completed by both the Member and his/her employer.

Completed claim forms should be sent to the Administrator.

## **DEFINITIONS FOR THE PURPOSE OF THIS PLAN**

**NON-OCCUPATIONAL DISABILITIES** – An accident which does not occur in the course of employment, or sickness not covered by WSIB or other occupational disease law.

**DOCTOR** - A licensed physician or dentist practicing within the scope of his/her profession.

**HOSPITAL** - A legally operated institution providing in-patient care and treatment through medical diagnostic and major surgical facilities on its premises, under supervision of a staff of doctors and with a 24- hour-a-day nursing service. An institution accredited as a hospital by the Canadian Council on Hospital Accreditation or approved for resident inpatient care under a provincial hospital service program also will be considered a “hospital”. The term does not include any other institution, or part of one, used mainly as a facility for convalescence, nursing, rest, the aged, or care of drug addicts or alcoholics.

## **HOW TO MAKE A CLAIM**

### **General**

All claims should be made as soon as possible to ensure prompt payment. In any event, claims must be submitted within 90 days of incurrence of the claim.

All claims should be made on forms obtainable from your Local Union Office, their website [www.liunalocal1059.com](http://www.liunalocal1059.com) or the Administrator:

### **Global Benefits**

88 St. Regis Crescent South  
Toronto, Ontario  
M3J 1Y8  
Telephone: (416) 635-6000

All claims must be marked “LIUNA Local 1059 Benefit Trust”. Failure to do so will result in delay in the payment of your claim.

All claims should be forwarded to the Administrator, as set out below.

**NOTE: BEING IN POSSESSION OF A CLAIM FORM DOES NOT CONSTITUTE BENEFIT PAYMENT.**

### **Member Life/Dependent Life/Member Accidental Death and Dismemberment**

The proper claim forms can be obtained from the Administrator or your Local Union Office for the above benefits. You should acquaint your beneficiary with the fact that one of the first duties to be performed, in the event of your death, is to write immediately to the Administrator. The claim forms will then be returned with specific instructions as to how they are to be completed.

### **Member and Dependent Supplementary Health/Dental**

When submitting the completed form, all receipts must be attached, including those being accumulated to prove satisfaction of the deductible. Bills must be complete. Each bill, other than for drugs and vision care, should show:

- i) Patient's full name;
- ii) Date(s) the service(s) was rendered or purchase was made;
- iii) Nature of the sickness or injury;
- iv) Type of service or supply furnished;

- v) Itemized charges. Each drug bill must show:
  - i) Patient's full name;
  - ii) Prescription number and name of medication;
  - iii) Date of purchase and the charge for each item.

**CASH REGISTER RECEIPTS OR LABELS  
FROM CONTAINERS ARE NOT ACCEPTABLE**

Each vision care claim should show:

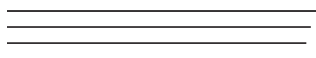
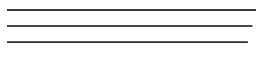
- i) Patient's full name;
- ii) Charge for lenses;
- iii) Charge for frames (receipt of purchase must be attached).

**INSURANCE COMPANY**

**The Manufacturers Life Insurance Company**

The Manufacturers Life Insurance Company underwrites the Life Benefit and the Accidental Death and Dismemberment Benefit.

All other benefits are provided on a self insured basis by LIUNA Local 1059 Benefit Trust of Ontario.



# ***GROUP LEGAL PLAN***

**The Defenders Group**



88 St. Regis Crescent South  
Toronto, Ontario  
M3J 1Y8  
Telephone (416) 635-6000

# GROUP LEGAL PLAN TABLE OF CONTENTS

	<b>PAGE</b>
PLAN INTRODUCTION LETTER .....	50
ELIGIBILITY .....	51
CLAIMS PROCEDURES .....	52
SCHEDULE OF BENEFITS .....	53
“A” REAL ESTATE .....	54
“B” DIVORCE AND DOMESTIC PROCEEDINGS .....	55
“C” PREVENTIVE LAW .....	57
“D” NON-COMPLEX LEGAL DOCUMENTS .....	58
“E” WILLS .....	58
“F” LANDLORD AND TENANT MATTERS .....	59
“G” CONSUMER AND PERSONAL PROPERTY LAW .....	59
“H” CIVIL LITIGATION DEFENDANT ...	60
“H” CIVIL LITIGATION PLAINTIFF (PLAN MEMBER ONLY) .....	60
“J” GOVERNMENT PROGRAMS AND ASSISTANCE .....	61
“K” INSURANCE RELATED MATTERS ..	62
“L” AUTOMOBILE RELATED MATTERS	63
“M” CRIMINAL MATTERS .....	64
“N” APPEALS .....	65
“O” JURY DUTY .....	66
MAXIMUM REPRESENTATION .....	66
EXCLUSIONS .....	67
PLAN RULES - DEFINITIONS .....	69
THE LAW SOCIETY REFERRAL SERVICE ...	71
IMPORTANT INFORMATION FOR SERVICE PROVIDERS .....	71

## PLAN INTRODUCTION LETTER

The Board of Trustees is pleased to present you with an improved Schedule of Benefits provided by the LiUNA Local 1059 Group Legal Trust Fund. It applies to legal services incurred on or after December 1, 2015 however, claims for services incurred prior to this date will be adjudicated in accordance with the text in the previous benefit booklet.

The Group Legal Plan provides all eligible Plan Members and their eligible dependents with the opportunity to be reimbursed for fees incurred for legal representation. We encourage you to read this booklet carefully to familiarize yourself with the Group Legal Benefits available to you and your family and the conditions under which they are payable. The Plan will not cover all your legal expenses and will only cover the legal services described in this benefit booklet. It is important that you understand the provisions of the Plan, the rules governing the eligibility for the benefits and the procedures to follow when making a claim. All claims are subject to the rules and exclusions applicable to the Plan of Benefits on pages 67-69.

The final determination of any claim, question or problem that may arise will be governed by the Trust Agreement and the current Schedule of Benefits which have been approved by the Board of Trustees.

We hope to continue to provide the best benefits affordable however, due to the evolving economic climate benefits provided in this booklet may be subject to change. As circumstances may warrant and in order to protect the Fund, the Trustees have the right to amend, delete, add, modify or suspend the Plan's benefits, monetary or otherwise, as they apply to all current and future Plan Members.

Should you have any questions regarding your benefits or require assistance with your claim, please do not hesitate to contact the Administrator, Global Benefits at (416) 635-6000. The Plan Member's social insurance number is required when making inquiries.

Sincerely,  
The Board of Trustees

Jim MacKinnon  
Brandon MacKinnon  
Carlo Mastrogiuseppe

Ryan Aarts  
Alfonso Balassone

## ELIGIBILITY

Plan Members of the LiUNA Local 1059 who are employed by contributing employers and on whose behalf contributions to the Group Legal Plan have been received and who are currently eligible for benefit coverage under the LiUNA Local 1059 Benefit Trust shall be entitled to benefit coverage in the Group Legal Plan. Plan Members and their eligible dependents shall continue to be eligible for Group Legal Benefits as long as they remain eligible for benefit coverage under the LiUNA Local 1059 Benefit Trust.

**Termination of Coverage** under the Group Legal Plan takes place on the same date that the Plan Member ceases to be eligible for benefit coverage under the LiUNA Local 1059 Benefit Trust. Legal services commencing following that date will be ineligible for reimbursement.

## CLAIMS PROCEDURES

Plan Members and their eligible dependents are entitled to the use of a service provider of their own choice. Alternatively, the Law Society of Upper Canada provides a referral service that may be of assistance. For their contact information please see page 71.

Group Legal Benefits are taxable and Plan Members will receive a T4A for benefits paid for the calendar year.

To submit a claim the Plan Member must be eligible for benefit coverage on the date of service or the date of offence for Highway Traffic Act matters and claims must be submitted within 24 months of that date.

A **Group Legal claim form** may be obtained from the Administrator, the Union Office or their website [www.liunlocal1059.com](http://www.liunlocal1059.com). This form must be completed in its entirety by the Plan Member and submitted to the Administrator along with an **Itemized Statement of Account** obtained from the service provider. The statement of account must be on legal letterhead, detail the dates of service, a description of the services rendered and provide a breakdown of the legal fees payable separate from the disbursements and taxes. If you are a service provider please refer to page 71 for more information.

Ensure the completion of the real estate section on the reverse of the claim form when claiming for a purchase or sale of the Plan Member's principal family residence.

A copy of the traffic ticket, summons or a notice of trial must accompany claims for Highway Traffic Act matters where the date of offence will determine eligibility for reimbursement.

Please submit your claim to the Plan Administrator:

**Global Benefits**  
**The Defenders Group**  
88 St. Regis Crescent South  
Toronto, Ontario  
M3J 1Y8

## **SCHEDULE OF BENEFITS**

The following is a Schedule of Benefits covered by the Group Legal Plan for legal services incurred on or after December 1, 2015. Claims for services incurred prior to this date will be adjudicated in accordance with the text in the previous benefit booklet.

Unless otherwise specified all Plan maximums are based on a calendar year. The amounts set out in the schedule are the maximum amounts reimbursable for each service despite the fact that certain proceedings may take in excess of one calendar year to complete.

Charges beyond the maximum payable by the Plan or for non-legal services such as disbursements, taxes, registration fees, property appraisals, fines, title insurance, administration fees or court costs are the responsibility of the Plan Member. All claims are subject to the rules and exclusions applicable to the Plan of Benefits on pages 67-69.

## **“A” - Real Estate**

A Plan Member and the dependent spouse shall be entitled to legal services in connection with the Plan Member's principal family residence. Legal services include a purchase or sale of a family dwelling, purchase of a lot on which to build a family dwelling (building permit must be issued within 1 year) and the purchase or sale of a vacation property. Also covered under the Plan insofar as they relate to the Plan Member's principal family residence is the transfer of title, arrangement of new or renewal of mortgage, mortgage incidental to purchase and discharge of mortgage. The required transfer of title on a property is included in the maximum amount of \$550 payable for the purchase and sale claims. Code “A6 Mortgage New or Renewal” is only payable for mortgages unrelated to a purchase.

**Legal services provided in connection with commercial or income producing properties are not covered under the Plan.**

**Ensure the completion of the real estate section on the reverse of the claim form when claiming for a purchase or sale of the Plan Member's principal family residence.**

<b>Codes</b>	<b>Maximum Amount</b>
A1 Purchase Family Dwelling	\$550
A2 Sale Family Dwelling	\$550
A3 Purchase Lot for Family Dwelling	\$550
A4 Purchase/Sale Vacation Property	\$550
A5 Transfer of Title	\$300
A6 Mortgage New or Renewal	\$400
A7 Mortgage Incidental to Purchase	\$200
A8 Discharge of Mortgage	\$150

**NOTE:** Plan maximums include 1 purchase, 1 sale, 1 transfer of title, 1 mortgage new or renewal or mortgage incidental to purchase and 2 discharges of mortgages in any 12 month period. Benefits relating to a vacation or recreational property are limited to a lifetime Plan maximum of 1 per Plan Member. Mortgage services provided by a financial institution must identify the amount of the legal fee included in the administration fee. If the required information is not provided, a formula will be used to determine the legal portion of the fees charged in order to reimburse the Plan Member. Survivorship applications will be paid under code “A5 Transfer of Title”. Title insurance, title examining counsel fees, property appraisals, mortgage and land registration fees are not covered under the Plan.

### **“B” - Divorce and Domestic Proceedings**

A Plan Member and the dependent spouse shall be entitled to representation in connection with any matrimonial or divorce proceedings. Representation shall include the preparation of a separation agreement, filing a petition of divorce or separation, establishing the custody and access of children, support payments, effecting an equitable distribution of property and all other proceedings relating to the dissolution of the relationship.

Reimbursement of the legal expense associated with an initial consultation for a family matter is also covered under the Plan. Ensure that the statement of account from the service provider clearly indicates the date and fee charged for the service. See section “C” on page 57.

If proceedings are non-contested, it is recommended that independent counsel be sought.

**Cheques for legal services provided to a Plan Member's dependent spouse will be mailed directly to the spouse or the service provider as elected on the claim form for Divorce Spouse, Property and Custody Support Spouse and Separation Agreement Spouse claims.**

**Please ensure that the spouse's mailing address and phone number are provided in the allocated space on the claim form.**

<b>Codes</b>	<b>Maximum Amount</b>
B1 Divorce Member	\$700
B2 Divorce Spouse	\$700
B3 Property and Custody Support Member	\$700
B4 Property and Custody Support Spouse	\$700
B5 Separation Agreement Member	\$700
B6 Separation Agreement Spouse	\$700
B7 Modification of Separation Agreement	\$300
B8 Adoption (Private)	\$500
B9 Guardianship	\$400
B10 Change of Name	\$250
B11 Birth Certificate Assistance	\$200
B12 Post or Pre-Nuptial Agreement	\$500

**NOTE:** The statement of account from the service provider must clearly specify the matter and provide a description of services. The block fees set out herein are payable only for services provided and are not accumulative. When a lawyer prepares a separation agreement, you would be entitled to a reimbursement up to \$700. You would not be entitled to claim for “Property and Custody Support” when issues of property, custody, access or support are outlined in the separation agreement. Mediation is not a covered service under the Plan.

Outlined in this section are the maximum amounts payable for each service despite the fact that certain proceedings may take in excess of one calendar year to complete.

**“C” - Preventive Law**

Plan Members and their eligible dependents shall be entitled to receive legal advice by telephone or direct office consultation on any problem that the Plan Member believes to be of a legal nature. It is essential that the statement of account from the service provider clearly indicates the date and fee charged for the initial consultation.

<b>Code</b>	<b>Maximum Amount</b>
C1    Preventive Law	\$300

## **“D” - Non-Complex Legal Documents**

Plan Members and their eligible dependents shall be entitled to have prepared legal documents which are not deemed to be excessively complex.

<b>Codes</b>	<b>Maximum Amount</b>
D1 Power of Attorney - Personal Care	\$ 50
D10 Power of Attorney - Property	\$ 50
D2 Deeds	\$100
D3 Simple Contracts	\$200
D4 Tenant Leases (Residential)	\$150
D5 Notarized Affidavits or Documents	\$ 25
D6 Other Legal Documents	\$200

## **“E” - Wills**

A Plan Member and the dependent spouse shall be entitled to have prepared what is commonly regarded as a simple will which does not include the creation of any trust or other estate. A Plan Member and the dependent spouse shall also be entitled to the periodic review and amendment of all testamentary instruments. Preparation of a simple will, revision of a will or preparation of a codicil is limited to 1 service in any 12 month period. Generally, powers of attorney are prepared in conjunction with wills. See section “D” on page 58. Probation of a will is not a covered service under the Plan.

<b>Codes</b>	<b>Maximum Amount</b>
E1 Simple Will Member	\$300
E2 Simple Will Spouse	\$300
E3 Revised Will or Codicil Member	\$150
E4 Revised Will or Codicil Spouse	\$150

## **“F” - Landlord and Tenant Matters**

Plan Members and their eligible dependents as tenants shall be represented in connection with any claims or controversies arising out of a lessor-lessee relationship in respect of their dwelling. Representation for matters before the Landlord and Tenant Board will be paid under this section.

**Proceedings in which the Plan Member or an eligible dependent is the landlord is not a covered service under the Plan.**

<b>Code</b>	<b>Maximum Amount</b>
F1    Leases/Tenancy	\$500

## **“G” - Consumer and Personal Property Law**

Plan Members and their eligible dependents shall be entitled to legal representation in connection with any claim against a manufacturer, distributor or retailer for defects in any merchandise, article or service or in a recovery on any warranty given in connection with the sale of merchandise, article or service, where such claim is in excess of \$100. The Plan shall not be obligated to litigate under code H2 on any claim unless the dollar value exceeds \$300 and proceedings brought before the small claims court will be paid under G7.

<b>Codes</b>	<b>Maximum Amount</b>
G1    Contracts/Warranty	\$400
G2    Consumer Protection Act	\$400
G3    Bankruptcy (Personal)	\$500
G4    Garnishment of Wages	\$300
G5    Tax Advice	\$250
G6    Liens (Personal)	\$250
G7    Small Claims Court	\$500

**NOTE:** The fees of a Trustee in Bankruptcy are covered up to the maximum allowed by the Plan for personal bankruptcy (voluntary petition, not involving a business). The bankrupt must be discharged prior to submitting the claim. A Form 13 Trustee's Final Statement of Receipts and Disbursements must be submitted. Consumer proposals are not a covered service under the Plan.

While tax advice is covered, preparation of tax returns is excluded from coverage under the Plan.

### **“H” - Civil Litigation Defendant**

Plan Members and their eligible dependents shall be represented in connection with any civil action or civil administrative proceeding in which the Plan Member or dependent is named as a defendant or respondent. The Plan shall be under no duty to provide legal representation to a Plan Member or eligible dependents where representation is provided for under statutory programs.

Plan Members shall be required to pay any disbursements in connection with such defensive litigation including the costs of discovery, witness fees, etc.

### **“H” - Civil Litigation Plaintiff (Plan Member Only)**

**Only the Plan Member** shall be represented in connection with the filing of a civil or administrative action for and on behalf of the Plan Member in connection with any material injury to person or property for the deprivation or injury of any constitutionally or statutorily guaranteed right, any right conferred at common law or for the adjustment of any grievance both recognizable and actionable in either law or equity.

No representation shall be available under this item for any action that is deemed to be either non-meritorious,

calculated to be vexatious only, of a non-material or of a non-consequential nature or would be contrary to public policy.

In the event that any damages are recovered or some form of monetary claim effected, the first \$4,000 excluding damages for property replacement and/or medical expenses of any such recovery shall be free of any assessment by the Plan for legal costs expended on the Plan Member's behalf. **If the monetary settlement is in excess of the \$4,000, the Plan Member is not entitled to reimbursement under the Plan.** The Plan shall be entitled to recover any legal costs expended on behalf of the Plan Member from costs awarded by the court and from any monetary settlement in excess of \$4,000. Please see the exclusions to the Plan on page 67.

**Proceedings in the Small Claims court are not reimbursable under this section.**

<b>Codes</b>	<b>Maximum Amount</b>
H1 Defendant Representation	\$3,000
H2 Plaintiff Representation	\$3,000

**NOTE:** Outlined in this section are the maximum amounts payable for each service despite the fact that certain proceedings may take in excess of one calendar year to complete.

## **“J” - Government Programs and Assistance**

A Plan Member and the dependent spouse shall be entitled to legal representation on behalf of themselves or their eligible dependents in any matter requiring legal assistance arising out of disputes or appeals with Social Assistance or Employment Insurance.

A Plan Member and the dependent spouse shall be entitled to legal representation in matters of immigration into or out of Canada on behalf of themselves or

their dependents, or on behalf of a relative who the Plan Member or spouse directly sponsored into Canada.

**Services provided by Immigration Consultants are not covered under the Plan.**

<b>Codes</b>		<b>Maximum Amount</b>
J1	Social Assistance	\$150
J2	Employment Insurance Commission	\$150
J3	Immigration Member	\$600
J4	Immigration Spouse	\$600

**NOTE:** Outlined in this section are the maximum amounts payable for each service despite the fact that certain proceedings may take in excess of one calendar year to complete.

### **“K” - Insurance Related Matters**

Plan Members and their eligible dependents shall be represented in connection with any claim against the insurer (except for benefits provided by the LiUNA Local 1059 Benefit Trusts or benefits provided by a contributing employer to this Group Legal Plan) by reason of failure to provide or pay the benefits as contracted for or to render advice in the interpretation of any policy provision.

In the event it is necessary to litigate any claim against an insurance carrier, the conditions set forth in item “H” hereinbefore shall apply.

<b>Codes</b>	<b>Maximum Amount</b>
K1 Accident and Health	\$300
K2 Life and Annuity	\$300
K3 Fire and Homeowners	\$300
K4 Casualty	\$300
K5 Automobile Liability	\$300
K6 Marine	\$300
K7 Other	\$300

### **“L” - Automobile Related Matters**

Plan Members and their eligible dependents shall be entitled to legal representation in connection with automobile related incidents.

Litigation under this item is subject to the limitations set forth in item “H”.

<b>Codes</b>	<b>Maximum Amount</b>
L1 Civil Actions (Re: Auto Accident)	\$500
L2 Damage and Personal Injury	\$500
L3 Uninsured Motorist	\$400

## **“M” - Criminal Matters**

Plan Members and their eligible dependents shall be entitled to limited legal representation when charged under Provincial or Federal Statutes for summary convictions, indictable and hybrid offences.

The Plan will only allow reimbursement up to the maximum amount indicated for representation on all charges arising out of a single incident. In the event that multiple charges are laid under the Criminal Code of Canada on a single occasion but arising out of separate incidents, the Plan will only allow reimbursement up to the maximum amount indicated.

Reimbursement of the legal expense associated with an initial consultation for charges under the Criminal Code of Canada is also covered under the Plan. Ensure that the statement of account from the service provider clearly indicates the date and fee charged for the service. Please see section “C” on page 57.

A copy of the traffic ticket, summons or a notice of trial must accompany claims for Highway Traffic Act matters. The Plan Member must be eligible for benefit coverage on the date of offence for Highway Traffic Act claims.

<b>Codes</b>	<b>Maximum Amount</b>
M1 Highway Traffic Act	\$400
M2 Provincial Offences Act or Offences under Municipal By-laws	\$500
M3 Criminal Code of Canada	\$850
M4 Record Suspension (Pardon)	\$600

**NOTE:** The Plan covers the legal cost for services provided for the processing of an application for a record suspension (formerly known as a pardon). Federal government processing fees, electronic fingerprinting, local police records check and U.S. entry waivers are excluded from coverage under the Plan.

Representation for driving while impaired or driving over 0.8 mg is limited to 1 charge in a calendar year and a lifetime maximum of 2 charges. Parking violations and fines are excluded from coverage under the Plan.

Outlined in this section are the maximum amounts payable for each service despite the fact that certain proceedings may take in excess of one calendar year to complete.

**“N” - Appeals**

Plan Members and their eligible dependents shall be entitled to legal representation on appeals. The Plan shall pay a maximum of 50% of the legal fees up to \$1,000 on an appeal. Appeals are limited to 1 appeal only on any decision of the court or any conviction arising out of the same incident or charge.

<b>Codes</b>	<b>Maximum Amount</b>
N1 Appeals	50% up to \$1,000

## **“O” - Jury Duty**

Plan Members who are called to perform jury duty or jury selection shall be entitled to payment of lost earnings up to \$150 per day when absent from work less any fee received from the court. The benefit is not payable on weekends and periods of unemployment.

**Jury duty claim forms** may be obtained from the Administrator or the Union Office and completed by the Plan Member and the employer. Completed claim forms must be accompanied by proof of attendance outlining the days attended, proof of the per diem allowance paid by the court or the Sheriff’s letter and submitted to the Administrator.

<b>Codes</b>	<b>Maximum Amount</b>
O1    Jury Duty	\$150/day

## **MAXIMUM REPRESENTATION**

The maximum representation that a Plan Member shall receive inclusive of their eligible dependents shall not exceed \$4,500 of legal service in a calendar year.

## EXCLUSIONS

The following services are excluded from coverage under the Plan:

1. Disbursements, taxes, court costs, filing fees, land transfer taxes, administration fees, process server fees, registration fees and property appraisals.
2. Title searches, survey fees, title insurance and title examining counsel fees.
3. Fines and penalties, whether civil or criminal and parking violations.
4. Any judgement for damages, including judicially awarded costs.
5. Any proceedings or dispute involving an Employer or their officers, agents, representatives or employees.
6. Any proceedings or dispute involving the Union, its officers, agents, representatives or employees.
7. Any proceedings arising under the Ontario Labour Relations Act or any other statute that relates to labour relations or terms and conditions of employment, including but not limited to W.S.I.B., Employment Insurance, the Occupational Health and Safety Act or the Ontario Human Rights Code in matters involving an Employer.
8. Any dispute involving the Plan, the Plan of Benefits or any other Plan or Trust Fund provided by a Contributing Employer to this Plan of Benefits or LiUNA Local 1059 Benefit Trusts.
9. Matters involving election to any public office.

10. Non-personal legal services (e.g. any business related matters).
11. Any controversy between a Plan Member and any of his dependents apart from divorce, separation or annulment. Mediation is excluded from coverage.
12. No service shall be provided that will violate Public or Statutory Law.
13. Any case in which defense or other legal representation is provided through insurance or other indemnification.
14. Action instituted prior to becoming a Plan Member or civil actions requested to file arising out of pre-existing conditions. Exceptions may be waived by the Board of Trustees.
15. Class actions or interventions or amicus curiae filings in any suit or controversy among other parties not involving the immediate and direct interest of a Plan Member.
16. Any case in which defense or other legal representation is provided through any government agency, which will represent a Plan Member without charge.
17. Any representation required by reason of any acts committed or acts which a Plan Member omitted to perform giving rise to tort, negligence, or criminal claims, or charges, which acts of omission occurred prior to a Plan Member joining the Plan.
18. Court appearance in connection with small claims involving an amount less than \$100 and civil litigation involving an amount less than \$300. Costs of discovery and witness fees are excluded from coverage.

19. Services rendered by immigration consultants.
20. Probation of a will and estate matters.
21. Preparation of tax returns and consumer proposals.
22. Federal government processing fees for a record suspension, local police records check, electronic fingerprinting and U.S. entry waivers.
23. Stale dated claims that were incurred over 24 months prior to their submission.

**INTERPRETATION** — The Trustees shall be exclusively responsible for the interpretation and application of the Plan, the determination of all questions pertaining to eligibility and entitlement to benefit.

## **PLAN RULES**

### **Definitions:**

**“Benefits”** means payment of a monetary sum to or on behalf of a Plan Member for legal fees incurred by the Plan Member or eligible dependents in obtaining legal services for matters covered by the Plan.

**“Covered Individual”** means a Plan Member, his or her spouse and eligible dependents.

**“Employee”** please see page 11 for definition.

**“Dependents”** means any person with the following relationship to the Plan Member:

- (1) Plan Member’s spouse in respect of whom the contributions are being made for coverage under the Plan, see **“Spouse”**;
- (2) Plan Member’s unmarried children (including adopted and step children) under 21 years of age who are wholly dependent on the Plan Member for support;

- (3) Plan Member's unmarried children (including adopted and step children) up to age 25, who are full time students at a University or similar educational institution and depend wholly on the Plan Member for support.

**“Spouse”** means a person who:

- (1) is married to the Plan Member;
- (2) or although not legally married to the Plan Member, cohabits with the Plan Member for at least one year in a spousal relationship;
- (3) the contributions are being made for coverage under the Plan.

**“Legal Services”** means representation or advice from a qualified legal practitioner with respect to those matters listed in the schedule of benefits.

**“Plan Member”** means a member of the LiUNA Local 1059 who is employed by a contributing Employer and who is eligible to receive benefits under the Plan.

**“Plan”** means the LiUNA Local 1059 Group Legal Plan.

**“Trust Agreement”** means the Agreement between the Employers and the Union pursuant to which the Trust Fund was established.

**“Trust Fund”** means the LiUNA Local 1059 Group Legal Trust established pursuant to the Trust Agreement.

Capitalized terms used in this Group Legal Plan but not defined above shall have the meanings given to those terms in the Trust Agreement.

## THE LAW SOCIETY REFERRAL SERVICE

Plan Members and their eligible dependents are entitled to the use of a service provider of their own choice. Alternatively, the Law Society Referral Service connects residents of Ontario looking for legal assistance with a lawyer or paralegal who practices in the area of law required. The service will help to find a legal professional who will provide up to a 30 minute free consultation to help you determine your rights, options and to meet a specific requirement, such as communicating in a certain language. To access the service please visit:

**[www.lawsocietyreferralservice.ca](http://www.lawsocietyreferralservice.ca)**

## LICENSED PARALEGAL COVERAGE

Legal services provided by a licensed paralegal are covered for the following:

- Litigation in Small Claims Court
- Offences under the Provincial Offences Act and Highway Traffic Act
- Minor criminal charges in Ontario Court of Justice
- Hearings before the Immigration and Refugee Board
- Matters before Tribunals

## IMPORTANT INFORMATION FOR SERVICE PROVIDERS

In order to assist in the efficient processing of a Group Legal claim it is crucial that the supporting documentation be submitted. For your benefit we reiterate the importance of the **itemized statement of account** on legal letterhead detailing the services rendered, legal fees separate from the disbursements and taxes. Please indicate the name of the client(s) and the amount charged for each service. Non-legal fees, fees in excess

of the Plan maximum and fees of members who are ineligible for coverage are the responsibility of the Plan Member.

Attention must be paid to provide us with a clear description of the services rendered. For instance, **Real Estate Matters** often include the preparation of a mortgage and discharge but rarely is it itemized on the statement of account and while the closing date further facilitates processing, it is on rare occasion provided. Survivorship applications will be paid under code "A5 Transfer of Title". Title insurance, title examining counsel fees, property appraisals, mortgage and land registration fees are not covered under the Plan.

Statements of account relating to **Divorce and Domestic Proceedings** must clearly specify the family matter and provide a description of services. The block fees set out herein are payable only for services provided and are not accumulative. When a lawyer prepares a separation agreement the claim may be reimbursed up to \$700. The Plan Member would not be entitled to claim for "Property and Custody Support Member" when issues of property, custody, access or support are outlined in the separation agreement.

Plan Members and their eligible dependents shall be entitled to receive legal advice by telephone or direct office consultation on any problem that the Plan Member believes to be of a legal nature. When a consultation takes place regarding family or criminal matters it is important that **Consultation** be identified on the statement of account so as to allow for the Plan Member to receive an additional benefit. Failure to provide the information could result in a delay in the processing of the claim.

Reimbursement for **Bankruptcy** requires the submission of a Form 13 Trustee's Final Statement of Receipts and Disbursements.

**Highway Traffic Act** claims must be accompanied by a copy of the traffic ticket, summons or notice of trial where the date of offence will determine the eligibility for reimbursement.

The Plan Member must be eligible for benefit coverage on the date of service (or offence for Highway Traffic Act matters) and claims must be submitted within 24 months of that date.

Maximum representation shall not exceed \$4,500 of legal service in a calendar year. For **Exclusions** please see page 67. The maximum amounts set out under each section are the maximum amounts payable for each service despite the fact that certain proceedings may take in excess of one calendar year to complete. Charges beyond the maximum payable by the Plan or for non-legal services such as disbursements, taxes, registration fees, property appraisals, fines, title insurance, administration fees or court costs are the responsibility of the Plan Member.

The final determination of any claim, question or problem that may arise will be governed by the Trust Agreement and the current Schedule of Benefits. The Plan provides coverage for legal expenses, specifically for those services described in this benefit booklet, up to the maximum amounts indicated which have been approved by the Board of Trustees.

**All claims are subject to the rules and exclusions applicable to the Plan of Benefits on pages 67-69.**

## NOTES

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