

# **GROUP INSURANCE PLAN**



**LiUNA**  
**LOCAL 1059**

*Skilled Labour Building The Future*

## **BENEFIT PLAN**

MARCH 2017

# **LiUNA** **LOCAL 1059** **OPTICAL**

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**LIUNA Local 1059 Optical Centre hours are:**

Thursday – 9:00 am to 8.00 pm

Friday – 9:00 am to 8:00 pm

Saturday – 9:00 am to 3:00 pm

**For Details See Page 34**

  
**Addiction Services**  
*of Thames Valley | Services de toxicomanie de Thames Valley*

**For Details See Page 29**

**LIUNA LOCAL 1059  
BENEFIT TRUST**



***GROUP  
INSURANCE  
PLAN***

ESTABLISHED JULY 1, 2007

**ADMINISTRATORS  
AND CONSULTANTS**

**GLOBAL BENEFITS**

88 St. Regis Crescent South  
Toronto, Ontario  
M3J 1Y8  
Telephone (416) 635-6000

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# LIUNA LOCAL 1059 BENEFIT TRUST

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## INTRODUCTION

Dear Member:

This booklet describes the conditions of eligibility, coverage and claims procedures under LIUNA Local 1059 Benefit Trust, which, for description ease, we refer to as the Trust Fund.

The Trust Fund was created on July 1, 2007, for the Members of Labourers' International Union of North America, Local 1059 London.

Every effort has been made to ensure that the coverage descriptions, in this booklet, are consistent with the Plan Text and the group insurance policy issued by The Manufacturers Life Insurance Company and with related government legislation. However, this booklet is not, in itself, a legal contract, so it follows that the terms of the insurance policy and of the governing legislation take precedence in case of dispute. As well, it should be noted that the eligibility rules are established solely by the Board of Trustees, in an effort to treat all Members fairly and to guard the Trust Fund assets against abuse.

The Trustees hope that the benefit coverages, provided by the Trust Fund, are of real value to you and your eligible dependents. Should you require additional information, please contact the Administrator or your Local Union office.

Sincerely,  
The Board of Trustees

**Jim MacKinnon**  
**Alfonso Balassone**

**Brandon MacKinnon**  
**Ryan Aarts**  
**Carlo Mastrogioseppe**



## **ON THE IMPORTANCE OF BEING REGISTERED**

It is absolutely essential that you complete and send a member information card to the Administrator. On this card you name the beneficiary to whom your Life insurance should be paid.

If you have sent a member information card to the Administrator already and you have no desire to change your beneficiary, it is not necessary for you to complete another card. However, if you would like to change your beneficiary, or have not completed a member information card, you should ask your Union Office for one of these cards.

Should your dependent status change (i.e. should you marry or acquire new dependents), you must request a new member information card on which you may update your current dependent status.

### **THE ADMINISTRATOR IS:**

#### **Global Benefits**

88 St. Regis Crescent South  
Toronto, Ontario  
M3J 1Y8  
Telephone (416) 635-6000

### **SUMMARY OF BENEFITS**

Contributions made on behalf of plan members working for employers who have made contributions to the LIUNA Local 1059 Benefit Trust in accordance with the collective agreement will pay for both basic insurance and dental benefits as described below.

#### **Member Only:**

Life Insurance . . . . . \$100,000  
Reduces by 75% on 75th birthday

Accidental Death and Dismemberment . . . \$100,000  
Reduces by 75% on 75th birthday

Weekly Sick Pay (Per Week) (Groups 2 and 25 only) \$524

Benefits are payable from:

- 1st day accident
- 8th day sickness

**Note:** If you are eligible for E.I. disability benefits, or W.S.I.B. benefits, you must apply for them.

Benefit Period: 26 weeks.

Long Term Disability – Groups 2 and 25 only  
For disabilities occurring on or after July 1st, 2007, a maximum benefit of \$1,000 per month for a maximum period of 2 years, but not beyond age 65.

- Waiting period — Accident 182 days
- Sickness 189 days.

Offset:

Reduced by C.P.P. and/or W.S.I.B. benefits. Minimum benefits \$500 per month.

**Dependents Only:**

Life Insurance

- Spouse . . . . . \$10,000
- Unmarried Dependent Children . . . . . \$10,000

**Members and Dependents:**

(Spouse and unmarried children from birth)\*

\* See “Who are Eligible Dependents?”

Supplementary Health Care

- Co-insurance . . . . . 100%
- Lifetime Maximum . . . . . \$100,000 per person

Covered Expenses: For details see **MEMBER AND DEPENDENT SUPPLEMENTARY HEALTH BENEFITS**

## **Dental Benefits**

Co-insurance . . . . .	100%
Annual Maximum . . . . .	\$2,500

Reimbursement will be based on the Ontario Dental Association's 2015 fee guide.

Orthodontics (straightening of teeth) plan members and dependents up to age 21.

Orthodontic treatments payable at the rate of 75% of the eligible charges up to a lifetime maximum of \$3,000.

Covered Expenses: For details see **MEMBER AND DEPENDENT DENTAL BENEFITS**.

## **CLAIMS ARISING OUT OF AUTOMOBILE ACCIDENTS**

No benefits will be paid for any claims arising as a result of Automobile Related Accident which occurs on or after July 1, 2007.

## **GENERAL CONDITIONS**

### **Who is covered by the Plan?**

All eligible Members of LIUNA Local 1059 Benefit Trust and their eligible dependents are covered for the benefits maintained by their local, under one of the following groups:

- Group 2: (Construction) Full benefit coverage
- Group 25: (Industrial Unit) Full benefit coverage

Contact your Local Union to verify which Group is applicable to the Collective Agreement that you are employed under.

## **ELIGIBILITY REQUIREMENTS**

### **Initial Eligibility – Member Group 2 only**

The Administrator keeps an account for you of the contributions made by your employer on your behalf. This account is called a Dollar Bank account.

You become eligible for the group insurance coverage provided by the Trust Fund on the first day of the second calendar month following the accumulation of earned credits equal to 2 months of normal deductions.

**Example**, if you have earned enough dollars to cover 2 monthly deductions by the end of July, your group insurance will become effective September 1.

### **Maintaining Coverage**

Your insurance continues automatically provided you have sufficient dollars in your account for the Administrator to deduct the required monthly deduction.

There is no limit on the amount of Fund Credits (dollars) that may be accumulated by you.

### **Maintaining Coverage By Direct Payments**

As mentioned previously, your insurance continues automatically provided you have sufficient dollars to your credit for the Administrator to deduct the required monthly deduction. However, if at the end of any month, you have less than the required deduction to your credit, and you are not eligible for Fund Assistance, you will be advised by the Administrator that you are eligible to make Direct Payments to the Fund. (For details of Fund Assistance see **“WHAT HAPPENS TO MY COVERAGE IF I BECOME TOTALLY DISABLED AND UNABLE TO WORK”**)

Direct Payments may be made for a total of 18 months (for Plan Members covered in Group 2 and for a total of 6 months for Plan Members covered in Group 25) following the month for which your coverage was last

paid by current or accumulated employer contributions of Fund Assistance. You will be required to pay the amount of the monthly deduction that was being charged in the month immediately prior to the month in which your Direct Payment begins. The Administrator will provide you with the amount of the monthly deduction required when they first inform you that you are eligible for Direct Payments. All benefits are maintained under the Direct Payment option (with the exception of the Short Term and the Long Term Disability benefit). Direct Payments must be made by you when you are first eligible to make these payments. Failure to do so will result in the cancellation of your benefits.

### **Termination of Coverage**

Your coverage will terminate should:

- i) your Dollar Bank drop below the required deduction, and
- ii) you are not eligible for Fund Assistance as described under **“WHAT HAPPENS TO MY COVERAGE IF I BECOME TOTALLY DISABLED AND UNABLE TO WORK”**, or
- iii) you do not choose to maintain your coverage by making Direct Payments, or
- iv) you have made Direct Payment for 18 months.

Should any of the above occur the Administrator will send you a notice, showing the date your group coverage terminated. When your coverage terminates, you may have a small balance in your account i.e. less than one monthly deduction. If no contributions are made for you, within 12 months of the date of termination, any balance in your account will be cancelled.

### **Reinstatement of Eligibility**

If your coverage under this Plan ceases (see Termination of coverage), it may be reinstated by once again accumulating an amount equal to 2 monthly

deductions in your account. Your coverage will then take effect on the 1st day of the second calendar month following this accumulation.

Payment must be made for continuation of coverage made payable to LiUNA Local 1059 Benefit Trust and forward to Global Benefits. Payment cannot be made by your employer. Failure to do so may result in coverage termination and return of contributions.

### **Restrictions**

The insurance policy and/or Benefit Trust will not pay any claims that you incur as a result of active service in the army, navy or air force of any country. The “**DETAILS OF BENEFITS**” section of the booklet, outlines the coverage provided by the Fund.

## **DEFINITION OF EMPLOYEE**

“Employee” means any of the following persons:

- a. A member of the Union:
  - (i) who is employed under a Collective Agreement within the Union’s bargaining unit;
  - (ii) who is unemployed but who is registered with the Union for referral to work under a Collective Agreement;
  - (iii) who is unable to work due to illness or disability;
  - (iv) who is employed by an Employer who is obligated to, or does make contributions to the Trust to the same extent and in the same manner as the employer would be obligated to make such contributions if it were doing so under a Collective Agreement;

- (v) who is employed outside of the Union's bargaining unit of a Collective Agreement but on whose behalf the Employer is making contributions to the Trust;
- (vi) who is permitted by the terms of the Benefit Plan to make Contributions to the Trust;
- (vii) on whose behalf Contributions are made to the Trust, pursuant to Article 1.07 (d) herein;
- (viii) on whose behalf Contributions are made to the Trust by the Union or an entity associated with the Union where the member is employed by the Union or an entity associated with the Union;

and

b. A person who is not a member of the Union:

- (i) who is employed by the Union or an entity associated with the Union;
- (ii) who is employed by an Employer or Association and in respect of whom the employer of such person makes Contributions to the Trust in such manner and amount as the Trustees by resolution determine;
- (iii) is an apprentice registered with the Union; or
- (iv) is a probationary employee working under a Collective Agreement.

and

c. A former member of the Union:

- (i) who has retired from and permanently ceased employment in the construction

industry and who was a member of the Union at the time the former member retired from and permanently ceased employment in the construction industry;  
or

- (ii) who is suspended for a period of less than one year solely for non-payment of dues and who is not in violation of any other provision of the Union's constitution, policies or rules.

## **DEPENDENTS**

### **Who are Eligible Dependents?**

Dependents are residents in Canada who are:

- your spouse
- your unmarried dependent children under 21 provided they are not employed on a regular, full-time basis
- your unmarried dependent children age 21 or over are also eligible for the Supplementary Health and Dental benefits, and Dependent Life Insurance, if applicable, provided they are not employed on a regular, full time basis and they:
  - a) are full-time students attending a high school, college or university, or
  - b) are medically diagnosed as being incapacitated. Additional proof may be required from time to time.

“Spouse” means the person to whom you are married and excludes a person divorced from member or your common-law spouse if the person has been living with the member for a period of at least one continuous year. Only one person may qualify as your spouse, at any one time.



Stepchildren, foster children, legally adopted children and children of the common-law spouse may be included the same as your own children provided they meet the requirements set out above.

Your dependents are eligible for Dependent Life Insurance and for the Supplementary Health benefits from birth. A child who is physically or mentally incapable of self support upon attaining age 21, may continue to be eligible under the Dependent Life Insurance and the Supplementary Health Benefits while remaining incapacitated and unmarried. Their insurance becomes effective at the same time as your coverage unless at that time they are confined for medical care or treatment in any institution or at home, in which case they will not be covered until given a final release by the doctor from all such confinement. No one will be eligible for coverage as a dependent while covered for the same type of insurance as a Member. No one will be covered while in military service. If both parents of a dependent child are covered under this Plan as Members, only one of the parents will be considered to have eligible dependents.

A Child who is physically or mentally incapable of self-support upon attaining age 21 may continue to be eligible under the Supplementary Health benefits, while remaining incapacitated and unmarried, subject to your own coverage continuing in effect. To be eligible for this extended coverage, a permanently disabled child must have been covered as a dependent immediately prior to his 21st birthday.

## **WHAT HAPPENS TO MY COVERAGE IF I BECOME TOTALLY DISABLED AND UNABLE TO WORK?**

In the event that the Plan Member becomes disabled and is unable to work as a result of a work related disability, any credits on the Plan Member's account will be frozen and benefit coverage will be maintained by the Trust

Fund for as long as the Plan Member continues to be disabled and is in receipt of Workplace Safety Insurance Board (WSIB) benefits up to a maximum of 12 months following the completion of 1 month of disability.

Plan Members who are disabled and in receipt of non-occupational disability benefits shall be entitled to the following Fund Assistance in the event that the Plan Member ceases to be covered for benefit coverage as a result of having insufficient monies in the Plan Member's dollar bank to continue benefit coverage.

- a) Members collecting Employment Insurance Disability benefits may receive Fund Assistance for up to a maximum of 15 weeks.
- b) Members collecting Weekly Indemnity benefits may receive Fund Assistance for up to a maximum of 11 weeks. (Maximum 26 weeks, if you don't qualify for E.I. Benefits).
- c) Members collecting Long Term Disability benefits may receive Fund Assistance for up to a maximum of 2 years.

Fund Assistance is available to all eligible members, regardless of age.

**Note:** Plan Members who maintain their benefit coverage by Pay Direct payments, do not qualify for Fund Assistance in the event that they become disabled.

Should your disability continue beyond the application of the Fund Assistance payments, set out above, your coverage will be continued until the credits in your account are insufficient for the Administrator to deduct the required monthly deduction, at which time, you will qualify to maintain your coverage by Direct Payments. See “**ELIGIBILITY REQUIREMENTS**” – Maintaining Coverage by Direct Payments for details.

## **CHANGE OF STATUS**

As advised under **“ON THE IMPORTANCE OF BEING REGISTERED”** it is your responsibility to ensure that the Administrator is advised of any change of status (married, new dependents, etc.) to ensure that proper coverage is maintained.

## **COVERAGE MAINTENANCE ON DEATH**

In the event of your death, your dependents will continue to be covered for Dependent Life, Supplementary Health, Dental and Group Legal benefits for as long as there are sufficient earned credits in your account to cover a full monthly deduction.

Your dependents may not pay directly to the Trust Fund after your earned credits are depleted.

## **DETAILS OF BENEFITS**

### **MEMBER LIFE INSURANCE**

#### **Amount Payable**

Your Group Life Insurance shown in the **“SUMMARY OF BENEFITS”**, will be paid to any beneficiary you name if you die from any cause. You may change your beneficiary whenever you wish, subject to provincial laws.

#### **Conversion Privilege**

Your Life Insurance continues for 31 days following either the termination of your employment, or your classification changing to one in which you are not insured. During this 31 day period you may convert the amount of your Group Life Insurance, up to the principal amount (presently \$100,000) provided you are under 66 years of age to:

- i) non-convertible term insurance, to age 65;
- ii) a permanent plan that The Manufacturers Life Insurance Company offers to the public at the time of conversion;
- iii) one year non-renewal term insurance, which may be converted while it is in force to any plan described above without submitting evidence of health.

The premium rate will be determined from your age and class of risk at the time of conversion.

### **Insurance During Total Disability**

If you become totally disabled before you reach age 65, and such disability continues without interruption for at least 6 months, your Group Life Insurance, shown in the “**SUMMARY OF BENEFITS**”, will be continued at no cost to you up to a maximum of 2 years from the date that you qualify for Long Term Disability Benefits provided you remain totally and continuously disabled and are younger than age 65 and have qualified for Fund Assistance. (Note: Plan Members on self-pay on the date that they become disabled do not qualify for Fund Assistance). In order to qualify for the Waiver of Premium benefit you must notify the Administrator of your disability within one (1) year of your last active day at work and must furnish proof of your disability, satisfactory to the Administrator. You will be required to submit continuing proof of your disability from time to time, as requested by the Administrator. All coverage under this provision will terminate when you reach age 65. (The above provision also applies to your Accidental Death and Dismemberment Insurance).

## DEPENDENT LIFE INSURANCE

### Amount Payable

The amount of Dependent Life Insurance shown in the “**SUMMARY OF BENEFITS**”, will be paid to you if one of your covered dependents dies.

### Conversion Privilege

The Dependent Life Insurance continues for 31 days following your death, your classification changing to one in which you are not insured or your termination of employment. During this 31 day period your spouse’s amount of Dependent Life Insurance may be converted, provided the spouse is under 66 years of age, to:

- i) non-convertible term insurance, to age 65;
- ii) a permanent plan that The Manufacturers Life Insurance Company offers to the public at the time of conversion;
- iii) one year non-renewal term insurance, which may be converted while it is in force to any plan described above without submitting evidence of health.

The premium rate will be determined from your spouse’s age and class of risk at the time of conversion.

If your group policy terminates and your spouse has been continuously insured under it for at least 5 years, you have the same conversion privilege as above but the maximum amount of insurance that may be converted shall be \$10,000 less any amount your spouse becomes eligible for under another Group Policy within 31 days of the date of termination.

Member accidental death, the amount of your accidental death benefit shown in the “**SUMMARY OF BENEFITS**”, will be paid to your named beneficiary if your death is caused as a result of an accident on or off the job.

## MEMBER ACCIDENTAL DEATH AND DISMEMBERMENT

### Amount Payable

This insurance will be paid to you for the following losses resulting solely from accidental bodily injury, on or off the job, in addition to any other insurance payment you may receive. For a benefit to be payable, the loss must occur within 365 days after the accident and you must survive at least 24 hours from the time of the accident causing the loss. **You will receive the amount shown below for loss of:**

Life .....	The Principal Sum
Both Hands .....	The Principal Sum
Both Feet .....	The Principal Sum
Entire Sight of Both Eyes .....	The Principal Sum
One Hand and One Foot .....	The Principal Sum
One Hand and Entire Sight of One Eye .....	The Principal Sum
One Foot and Entire Sight of One Eye .....	The Principal Sum
Speech and Hearing.....	The Principal Sum
One Arm .....	$\frac{3}{4}$ The Principal Sum
One Leg.....	$\frac{3}{4}$ The Principal Sum
One Hand .....	$\frac{2}{3}$ The Principal Sum
One Foot .....	$\frac{2}{3}$ The Principal Sum
Entire Sight of One Eye .....	$\frac{2}{3}$ The Principal Sum
Speech or Hearing (both ears) ..	$\frac{2}{3}$ The Principal Sum
Hearing (one ear) .....	$\frac{1}{3}$ The Principal Sum
Thumb and Index Finger of Either Hand .....	$\frac{1}{3}$ The Principal Sum
Four Fingers of One Hand .....	$\frac{1}{3}$ The Principal Sum
Four Toes of One Foot.....	$\frac{1}{4}$ The Principal Sum
Thumb only of One Hand.....	$\frac{1}{4}$ The Principal Sum
One, Two or Three Fingers or Toes .....	$\frac{1}{6}$ The Principal Sum

### Loss of use of:

Both Legs .....	Two times the Principal Sum
Both Arms and Both Legs. ....	Two times the Principal Sum

Both Arms .....	Two times the Principal Sum
One Arm and One Leg .....	The Principal Sum
Both Hands .....	The Principal Sum
One Arm .....	$\frac{3}{4}$ The Principal Sum
One Leg.....	$\frac{3}{4}$ The Principal Sum
One Hand or one Foot.....	$\frac{2}{3}$ The Principal Sum

Loss of arm, leg, hand or foot means loss by severance at or above the elbow, knee, wrist or ankle respectively. Loss of thumb or finger means loss by severance at or above the proximal phalanx. Loss of toe means the complete loss of one entire phalanx of the big toe and all phalanges of the other toes. Loss of sight means total and irrecoverable loss of sight. Loss of speech means total and irrecoverable loss of speech. Loss of hearing means total and irrecoverable bilateral loss of hearing (hearing in both ears). Loss due to paraplegia, quadriplegia, hemiplegia or any other loss of use benefit is covered only if the loss is total and permanent and has been continuous for a period of twelve months from the date of the accident.

### **Indemnity**

Indemnity provided under this section for all losses sustained by any one insured individual as the result of one accident shall not exceed the following:

- a) The Principal Sum for all losses except quadriplegia, paraplegia and hemiplegia.
- b) Two Times the Principal Sum, or the Principal Sum if Loss of Life occurs within 90 days after the date of the accident with respect to quadriplegia, paraplegia and hemiplegia.

If, due to an accident, you are exposed to the elements and as a result, suffer one of the losses listed above, within 365 days of the accident, benefits will be payable in accordance with the amounts specified above.

The total payment for one accident may not be for the greatest of more than one of the losses.

**Your accidental death and dismemberment plan also includes the following benefits. The following benefits are brief descriptions, please contact your plan administrator for complete details and limitations:**

### **Aggregate Limit**

\$5,000,000 per accident for all insured members.

### **Waiver of Premium Benefit**

If while insured for this coverage, you become disabled and qualify for the Waiver of Premium Benefit under your life insurance coverage, the Insurer will also waive the payment of your accidental death and dismemberment insurance premiums.

Your entitlement to Waiver of Premium Benefit ceases on the earlier of a) the date your Waiver of Premium for Life Insurance ceases, or b) the date the policy or this coverage terminates.

### **Aircraft Coverage**

Coverage while riding as a passenger but not as a pilot or member of the crew.

### **Exposure and Disappearance**

Loss due to unavoidable exposure to the elements. Loss of life resulting from bodily injury caused by an accident at the time of a disappearance, sinking or wrecking.

### **Repatriation Benefit**

The Insurer will pay the reasonable and customary expenses incurred for the transportation of the body of the deceased member to the first resting place (including but not limited to a funeral home or the place of interment) in proximity to the normal place of residence of the deceased, subject to a maximum of \$10,000.



### **Occupational Training Benefit**

In the event of your accidental death, the Insurer will pay the reasonable and customary expenses incurred within three years following the date of the member's accident for a spouse who engages in a formal occupational training program in order to become specifically qualified for active employment in an occupation for which he/she would not otherwise have sufficient qualifications, subject to a maximum of \$10,000.

### **Rehabilitation Benefit**

In the event you sustain an accidental injury which results in a loss payable and such injury requires that you undergo special training in order to be qualified to engage in a special occupation in which you would not have engaged except for such injury, the Insurer will pay the reasonable and customary expenses incurred for such training subject to a maximum of \$10,000 for any one accident.

### **Family Transportation Benefit**

In the event you sustain an accidental injury and are confined in a hospital located more than 150 kilometers from your normal place of residence, the Insurer will pay the reasonable expenses incurred by all members of your immediate family for hotel accommodation in the vicinity of the hospital and transportation by the most direct route to the confined member, subject to a maximum of \$1,000.

“Immediate family” means a person at least eighteen years of age who is the spouse, son, daughter, father, mother, brother, sister, son-in-law, daughter-in-law, father-in-law, mother-in-law, brother-in-law or sister-in-law of the member.

### **Seat Belt Benefit**

In the event you sustain an accidental injury payable under this benefit, the amount of Principal Sum will be increased by 10% if, at the time of the accident, you were:

- (1) wearing a properly fastened seat belt; and
- (2) driving or riding in a vehicle driven by a driver who was neither intoxicated nor under the influence of drugs, unless taken as prescribed by a physician, at the time of the accident. Intoxication and being under the influence of drugs is as defined by the local jurisdiction where the accident occurred.

### **Hospital Indemnity**

A daily benefit (1/30th of 1% of your Principal Sum, maximum of \$2,500 per month) will be payable if you are confined in a hospital for at least 5 days and are under the care of a physician for an accidental injury payable under this benefit, subject to a maximum of 365 days per injury.

### **Education Benefit**

In the event of your accidental death, the Insurer will pay the Education Benefit stated below for each of your dependent children who are enrolled as full-time students in an institution for higher learning within 365 days following date of death of the member.

The Education Benefit is equal to the reasonable and customary expenses actually incurred, subject to the lesser of 5% of your Principal Sum or \$5,000, for each year the dependent child described above continues his education on a full-time basis in an institution for higher learning, but not to exceed 4 years, which must run consecutively, with respect to any one dependent child.

“Institute for higher learning” includes any university, college CEGEP or trade school.

### **Exclusions**

No loss is covered which results from:

- (1) suicide, or an attempt at suicide;
- (2) intentionally self-inflicted injury;

- (3) war (including undeclared war and armed aggression);
- (4) travel in any type of aircraft which is flown for a purpose other than the transportation of passengers or aboard which the insured has duties as a crew member;
- (5) full-time active service in the armed forces of any country.

## **MEMBER WEEKLY SICK PAY**

### **Amount Payable**

\$524 per week will be payable if you are unable to work because of an accident or sickness provided that you are under the care of a doctor.

### **When Payable**

Benefits begin with the first day of disability due to injury or the eighth day of disability due to sickness and are paid for a maximum of 26 weeks during any one period of disability. The waiting period is taken from the later of (a) the first day you see a doctor or (b) the day you are totally disabled and unable to work.

**Note:** In no event will benefits commence prior to the date you see a doctor.

The Weekly Disability Income benefit is integrated with Employment Insurance Sickness benefits (E.I.). Benefits are payable up to a maximum of twenty-six weekly payments for any one continuous period of disability, provided you are totally disable, under the continuous care of a doctor, and are unable to perform the duties of your regular occupation. No benefits will be paid, however, for the period during which you are eligible for E.I. benefits, whether you apply for them or not.

If you do not qualify for E.I. disability benefits, payments will be made under this Plan. However, you must submit proof of your disqualification by the Employment Insurance Commission.

If disability is caused by pregnancy, no benefits are payable (1) during the period commencing ten weeks prior to the calendar week of the expected date of delivery and extending to the end of the sixth week after the calendar week in which the actual confinement terminated; or (2) during any maternity leave of absence period granted to you by your employer; or (3) for any week or part of a week during which you are eligible to collect Employment Insurance Commission maternity benefits.

### **Successive Disabilities**

Successive disabilities separated by less than two weeks of full-time work will be considered one disability, unless the subsequent disability is due to an entirely different and unrelated cause. Disabilities arising from different and unrelated causes will be considered as a new disability providing they commence after you return to full-time work, for at least one full day.

## **MEMBER LONG TERM DISABILITY**

### **Amount Payable**

Long Term Disability coverage assures you a monthly income if you are totally disabled for a long period. For the amount of your monthly benefits, see the **“SUMMARY OF BENEFITS”**.

### **When Benefits Start**

Long Term Disability benefits start after the continuous period of total disability shown in the **“SUMMARY OF BENEFITS”**.

## **How Benefits are Paid**

Effective for disabilities commencing on or after August 1, 1993, the maximum period to which a Plan Member will be eligible for benefit coverage is reduced to a period of 2 years providing the Plan Member continues to be totally disabled but not beyond age 65. No benefits, however, will be paid for a total disability resulting from pregnancy (a) during the period commencing ten weeks prior to the calendar week of the expected date of delivery and extending to the end of the sixth week after the calendar week in which actual confinement terminates; (b) during any maternity leave of absence period provided by your employer; (c) for any day for which you are or could be eligible to collect Employment Insurance Commission maternity benefits.

## **Definition of Totally Disabled**

You must be unable to perform each and every basic duty of your occupation during the first 2 years of disability and unable to perform the basic duties of another occupation beyond the second benefit year of disability. You do not have to be confined to your home but must be under the regular care of a doctor.

Total disability is not considered to exist if you are gainfully employed (except under an approved rehabilitation program as explained later).

## **Successive Disabilities**

If you receive benefits for a disability and again become total disabled while covered, the later disability will be regarded as a continuation of the prior one unless you have been back to full-time work for at least six months. However, if the later absence is due to an unrelated cause and you have returned to full-time work, it will be considered a new disability.

## **Rehabilitation Feature**

With the agreement of the Administrator and/or the Insurance Company (you must make application), you can continue receiving Long Term Disability benefits for a limited time while performing some type of work. Thus, you may get back into gainful occupation with the assurance that for a specified period you will not lose your eligibility for benefits even though working. During this period, your monthly Long Term disability will be your regular payment less 80% of your earnings from the rehabilitative job.

## **Exclusions**

The Long Term Disability Plan covers most types of disability. It does not cover disabilities resulting from;

- (a) an act of war;
- (b) intentionally self-inflicted injury;
- (c) attempted suicide (whether or not sane);
- (d) during imprisonment; or
- (e) committing or attempting to commit a criminal offense.

## **Offset to Benefits**

The amount payable to you under the Long Term Disability benefit is calculated by deducting from your benefit any income to which you may be entitled under any WSIB Act or similar statute. (If you qualify for these benefits you must apply for them). The amount which a Plan Member is entitled to receive in Long Term Disability benefits will be reduced by any amount the Plan Member is entitled to receive in WSIB benefits or Canada Pension Plan Disability benefits, however, the benefit reduction shall not reduce the amount of LTD below a minimum benefit entitlement of \$400 per month payable from the Plan except that the total income to which a Plan Member would be entitled to receive in LTD benefits shall not exceed 85% of the Plan Member's pre-disability earnings.

## **Independent Medical Examinations**

In accordance with the terms of the insured contract, the Administrator may refer any Plan Member who is claiming Short Term or Long Term Disability benefits for an independent medical examination. Failure to attend a scheduled appointment may result in benefits being delayed or discontinued.

## **Addiction & Mental Health Counselling Services**

In January 2014, LiUNA Local 1059 and Addiction Services of Thames Valley partnered in an effort to provide confidential addiction and mental health counselling to members of the Union, including immediate family members.

Should you or your family member be dealing with substance use, gambling, gaming or mental health concerns, contact the following:

John Keene  
200 Queens Ave., Suite 260  
London, ON  
Tel. 226-376-2629  
BBM Pin #2B7FD880  
1059@adstv.on.ca  
Hours: Monday-Friday: 8.30 – 4.30  
Extended hours by appointment only

## **Crisis Centre FAQ**

### **What is the Mental Health & Addictions Crisis Centre?**

The Crisis Centre will provide 24/7 walk in support for individuals experiencing a mental health and/or addictions crisis that do not require hospital or emergency service interventions. Opening January 11th, 2016 and located at 648 Huron St., London, the Crisis Centre houses the Crisis Assessment Team, Crisis Mobile Team and can provide access to 5 off-site crisis stabilization beds. The building is a warm, welcoming environment that will be open for walk in self-referrals

and community referrals 24 hours a day, 7 days a week.

### **Who can use the Mental Health & Addictions Crisis Centre?**

Any person 16 and older will be able to walk in to the Crisis Centre starting January 11th, if they are experiencing a mental health or addictions crisis.

### **What kind of services will the Centre provide?**

The Crisis Centre will provide supportive counselling and assessment for immediate crisis issues and referrals to other services for on-going, non-crisis issues. Referrals can be made by staff to treatment and case management services, social and recreational activities, life skills development, vocational and housing supports, withdrawal assessment and Telewithdrawal Management Support. The centre will also house the Crisis Mobile Team which can respond in the community and can provide referrals to the crisis stabilization beds for individuals experiencing non-emergent crisis issues.

### **What if an individual needs support but is not in crisis?**

If you feel an individual is in need of emotional support, you can suggest they call the Crisis Response Line at the London Distress Centre at 519-433-2023 or 1-866-933-2023. Volunteers are able to connect with our Crisis Mobile Team if needed.

## **CLAIMS ARISING OUT OF AUTOMOBILE ACCIDENTS**

No benefits will be paid for any claims arising as a result of an Automobile Related Accident which occurs on or after July 1, 2007.



Notwithstanding any other provisions of the Plan, claims for benefits arising out of an automobile accident shall be governed by the following.

Certain benefits may be available to Plan Members of the Plan who suffer an impairment as a result of an automobile accident through the “no fault” scheme established by the Province of Ontario. The LIUNA Local 1059 Benefit Trust excludes those benefits to the extent that a Plan Member is eligible to receive them. The Plan Member will not be entitled to receive benefits under the Plan to the extent he is eligible to receive the “no fault” benefits. This is the case even where the Plan Member is not in receipt of the “no fault” benefits if the Plan Member fails to diligently make application and pursue the “no fault” benefits.

Notwithstanding any other provision of this Plan, no benefits are payable under the Plan to a Plan Member where the Plan Member has incurred an impairment as a result of an automobile accident to the extent that the Plan Member is eligible for “no fault” benefits. A Plan Member who incurs an impairment as a result of an automobile accident will be entitled to benefits under the Plan to the extent that:

1. They are not available as “no fault” benefits;
2. There are exclusions in the “no fault” Plan which would exclude or exempt coverage under the “no fault” benefits but are not so exempt by this Plan;
3. The “no fault” benefits are of a limited duration and the benefits available under the Plan are of a greater duration; or
4. The benefits would otherwise be available to the Plan Member under the terms of the Plan.

An individual will NOT be entitled to benefits under the Plan if he:

- a) Fails to diligently apply for and provide all necessary information to become entitled to “no fault” benefits; or
- b) Fails to provide further information and to maintain qualification for the “no fault” benefits.

A Plan Member shall also be disentitled to benefits under the Plan if the Plan Member accepts a settlement respecting the “no fault” benefits to which he or she would otherwise have been entitled. The Plan Member shall be disentitled to benefits under the Plan to the extent that the settlement constitutes a compromise of or waiver of entitlement to “no fault” benefits otherwise available to the Plan Member.

Where a Plan Member makes a claim for benefits under the Plan and has been in receipt of “no fault” benefits, the Plan Member may be required to provide an accounting of the benefits as received under the “no fault” Plan. In addition, a Plan Member who has not indicated receipt of “no fault” benefits may be required to provide evidence that the loss for which a claim is being made does not arise out of an automobile accident.

The benefits under the Plan affected by these provisions will depend on the “no fault” benefits available from time to time. At the date of the writing of this provision, those benefits include but are not necessarily limited to the following:

1. Short and long term disability benefits;
2. Supplementary health benefits including:
  - prescription drugs
  - vision care
  - ambulance service
  - private duty nursing

- dental accidents
- orthopaedic supplies
- hearing aids
- physiotherapy and occupational therapy
- artificial and assistive devices
- physiological services

The exclusions and limitations described in this section which are applicable to a Plan Member are also applicable to a dependent who makes a claim under the Plan.

## **MEMBER AND DEPENDENT SUPPLEMENTARY HEALTH BENEFITS**

### **General**

These benefits apply to expenses for treatment resulting from an accident, sickness or pregnancy. They are in addition to benefits available through the Ontario Health Insurance or any other Government Plan. They cannot, by law, duplicate such coverage but they do provide valuable supplements to such coverage.

The maximum dispensing fee eligible for reimbursement by the Plan will be a fee of \$9.00.

### **Maximum Amount**

The total amount of benefits payable to or on behalf of you and your dependents shall not exceed \$100,000 per person unless reinstatement of the maximum benefit is applied for and approved by the Administrator.

At any time after benefits of at least \$1,000 have been paid, you and your dependents may apply for reinstatement of the maximum benefit by submitting evidence of good health that is satisfactory to the Administrator. Also, however, on the first day of each year, each person under age 65 will have the maximum reinstated to the lessor of \$10,000 or the amount needed to restore the \$100,000 maximum without evidence.

## **Eligible Expenses**

The following services and supplies are covered under the Plan when medically necessary and ordered by a doctor. An expense is eligible to the extent that coverage is not prohibited by provincial health insurance plans or because of other limitations described later.

### **i) Drugs**

Charges for drugs and medicines that are medically necessary for treatment of a sickness or injury will not exceed 3 months supply, (including oral contraceptives, intra uterine device, and ventilator) which can only be obtained by a written prescription from a physician and which are dispensed by a licensed pharmacist. (Vitamins, minerals, foods, dietary supplements, proprietary patent medicines and nutritional products, whether or not a prescription is given for medical reasons, are not eligible for reimbursement).

**Erectile Dysfunction** drugs are covered at 50% up to a maximum of \$500 per calendar year.

**Fertility Drugs** are limited to a single series of treatments up to a life time maximum of \$1,500. In-vitro fertilization is not covered.

### **Ontario Drug Benefit Program**

Dispensing fees and deductibles that would regularly be eligible for benefit coverage will continue to be eligible for benefit coverage for those people over age 65 who are obliged to make the payments when in receipt of drugs dispensed through the Ontario Drug Benefit Program.

**Dispensing Fees** will only be reimbursed up to \$9.00.

### **ii) Vision Care**

In July 2016, Local 1059 opened a full service, members only Optical Centre at our Union

office on 56 Firestone Blvd. in London, Ontario.

### **Why optical?**

By offering optical services (eye exams, frames, lenses and contacts) directly to eligible LiUNA 1059 members and eligible dependants, you will not have to pay for your glasses and wait to be reimbursed. You can get any pair of glasses you like, no exclusions.

### **HOURS**

Thursday—9.00 a.m. to 8.00 p.m.

Friday—9.00 a.m. to 8.00 p.m.

Saturday—9.00 a.m. to 3.00 p.m.

### **Construction Members**

Glasses (including safety glasses): 100% covered in any 12 consecutive month period, one pair, any frame, any lense. No exclusions, no maximum, no payment required only if obtained at LiUNA Local 1059 Optical Centre.

Contact Lenses: To a maximum of \$250 every 12 consecutive months.

### **All Eligible Members and Their Eligible Dependants**

Eye Exams: Covered 100% every 24 months. Exam must be conducted at the LiUNA Local 1059 Optical Centre.

Sunglasses, tints, plastic scratch coating and transition lenses: Covered 100%. Must be obtained from the LiUNA Local 1059 Optical Centre.

**Eye examination:** Up to a maximum of \$100 once every 24 consecutive months.

**Eyeglasses:** The cost of one set of prescription glasses (including safety glasses) including frame and lenses in any 12 consecutive month period up to a maximum of \$500.

**Contact Lenses:** (a) Unlimited cost if they are the only means available for the restoration of the visual acuity of the better eye to at least 20/70, or if the charges for the lenses are incurred after cataract surgery; (b) Charges for one pair of contact lenses, purchased for cosmetic purposes only, (instead of glasses) are paid to a maximum of \$200 during any 12 consecutive month period.

**Laser Eye Surgery:** Charges incurred for laser eye surgery (instead of glasses or contact lenses) will be reimbursed at 50% up to \$2,000 Lifetime Maximum.

**Limitation:** No payment will be made for sun glasses, plastic coatings and tints, nor for services not reasonably necessary for vision care of the individual.

iii) **Ambulance Service** for local travel.

iv) **Nursing**

Fees for private-duty nursing by a registered graduate nurse, or licensed practical nurse or a registered nursing assistant, other than a nurse who is a member of the patient's family, or who ordinarily resides in your home when ordered by a licensed Doctor or as medically necessary for a disability that requires the specialized training of the RN or LPN or a CNA and the approximate length of time and hours per day required. Approval must be obtained for all nursing care benefits.

v) **Vaccinations and immunizations** for preventive treatment of communicable diseases, including serum for allergy shots.

vi) **Dental Accidents**

The following dental services received within 12 months of an accident are eligible to the extent permitted by provincial plans; treatment

by a physician, dentist, or dental surgeon of (1) injuries to natural teeth including replacement of such teeth, treatment of a fractured jaw and related x-rays or (2) treatment or removal of malignant tumors.

vii) **Orthopaedic Supplies**

Arch supports, lifts, wedges, Dennis Brown splints and shoes purchased and used in the application of such splints shall be paid at 75% of cost up to a maximum of \$500 once every 12 consecutive months. If orthopaedic shoes (excluding sandals or running shoes) that are not part of a brace or splint are prescribed by a doctor, 50% of their cost will be eligible when recommended by a licensed Doctor once every 12 months. Repairs are not covered.

viii) **Hearing Aids**

Not to exceed one hearing aid nor an eligible expense of more than \$1,500 during any 24 consecutive months. Batteries are not covered.

ix) **Other**

Charges for other services or treatments including:

- Treatment by x-rays or radioactive substances;
- Physiotherapy or occupational therapy (other than by a member of the family);
- Charges for treatment of a Physiotherapist or Massage Therapist who is registered and legally practicing within the scope of their license will be payable on a 80% (Plan) 20% (Eligible Plan Member), Co-insurance basis up to \$1,500 per calendar year maximum provided the Plan Member or dependent has been referred for treatment by a licensed Doctor (MD).
- Oxygen and rental of equipment for its use;

- Artificial limbs, larynx and eyes; casts, walker, cane and splints when recommended by a Doctor (provide Doctor's letter stating diagnosis, recommendation and medically necessary. If residents in Ontario claimant must submit claim to Assistive Devices Program first and resubmit approval or rejection notice to the Administrator for approval);
- Trusses and crutches;
- Back and leg braces when recommended by a licensed Doctor shall be paid at 75% of the cost;
- Breast prosthesis once every 5 consecutive years and supplies including surgical bras limited to 2 per calendar year;
- Electronic heart pacemaker;
- Anesthetic and its administration;
- Blood and blood plasma;
- Colostomy supplies (submit to Assistive Devices Program first);
- Insulin;
- Rental of a wheelchair, iron lung, hospital type bed and other durable therapeutic equipment;
- X-rays and laboratory examinations;
- Surgical dressings;
- Surgical stockings or surgical hose shall be paid at 50% of the cost up to a calendar year maximum of \$500 with a limit of 4 pairs per calendar year when medically necessary as ordered by a licensed Doctor.

TENS Unit: Provide licensed Doctor's (MD) referral indicating medical condition and an



estimate indicating the cost of rental and purchase.

CPAP: Submit expenses to Assistive Devices Program first. Submit the outstanding balance to the Plan for reimbursement.

x) **Service of Chiropractor**

Reimbursement to eligible Plan Members for charges subject to a maximum of \$35 per visit, up to 20 visits per calendar year.

xi) **Service of Osteopath – Naturopath – Podiatrist or Chiropodist.**

(After O.H.I.P. has paid yearly maximum if applicable). To maximum of \$25 per visit, up to 20 visits per calendar year for each service.

xii) **Service of Acupuncturist**

Reimbursed up to \$25 per visit, subject to a maximum of \$250 per calendar year.

xiii) **Speech Therapy**

Restoratory or rehabilitary speech therapy by a qualified speech therapist. Treatment must be for speech loss or impairment due to illness (or surgery on account of illness) other than a functional nervous disorder. If the condition is due to congenital abnormality, corrective surgery must have been performed prior to the therapy. Doctor referral is required stating duration of treatment.

xiv) Effective June 1, 2008, out-of-country emergency medical services will no longer be a covered benefit of the Plan. For coverage on or after June 1, 2008, Plan members traveling out of Canada will be required to purchase their own medical protection travel plan. For those Plan members who purchased a medical protection policy covering a period in which they were eligible under the LIUNA Local 1059

Benefit Plan, then the Plan will reimburse a portion of the premiums up to a maximum of \$200 in any calendar year.

xv) **Psychologist**

Service by a duly licensed Psychologist who is registered and legally practicing within the scope of their license will be payable on a 80% (Plan) 20% (Eligible Plan Member) Coinsured basis up to a maximum of \$1,500 per calendar year provided that the Plan Member or Dependent has been referred for diagnosis and treatment of mental, nervous or emotional disorders by a licensed Doctor (MD). Services by a Psychiatrist or a Social Worker are not covered under the Plan.

xvi) **Wigs**

Charges (normal, reasonable and customary amount) incurred for the purchase of a wig due to cancer treatment, once per lifetime. A licensed doctor's (MD) letter confirming the member or dependent is undergoing cancer treatment is required.

xvii) **Smoking Cessation**

The Plan will cover smoking cessation treatments, which require a prescription or laser therapy, when recommended by a medical doctor. The Plan will reimburse 50% of the cost of the treatment up to \$400.00 per year with a maximum of 2 interventions per lifetime. Over the counter treatments are not covered.

## **Exclusions**

Supplemental Health benefits do not cover charges for the following:

- Services and supplies (a) to the extent provided under any law or government plan under which the individual is eligible for coverage; (b) furnished by or on behalf of

any government, unless payment is legally required; (c) for which insurance benefits are prohibited by law or regulation. (Members over age 65 should note that certain drugs may be eligible under the government plan for reimbursement and that payment for those drugs will not be made under this Plan); or (d) which the individual received without charge

- Any claim entitled to compensation under any Workplace Safety Insurance Board (WSIB) Act.
- Anything not ordered by a doctor or not necessary for medical care or, the portion of a charge in excess of the reasonable and customary charge (the usual charge when there is no insurance, not exceeding the prevailing charge in the area for a comparable supply or a comparable service by a person of similar training and experience).
- Services or supplies received as a result of an act of war occurring while the individual is covered.
- Treatment of periodontal or peripical disease or any condition involving teeth, surrounding tissue or structure, except as described under “Dental Accidents” as listed under “ELIGIBLE EXPENSES”.
- Nursing, speech therapy, physiotherapy or occupational therapy rendered by yourself or your spouse, or a child, brother, sister or parent of your spouse or yourself.
- Examinations in connection with hearing aids.
- Machine to measure cholesterol.
- Charges for “check-ups” (including screening, routine physical examinations and research

studies) unless part of the treatment of an illness, injury or pregnancy (including pre and post-natal care).

- Telephone consultations.
- Surgery of any type.
- Vitamins, minerals, foods and dietary supplements whether or not a prescription is given for medical reasons.
- Blood pressure monitor.
- Nicorette Gum, Nicoderm Patches or any over the counter products for smoking withdrawal programs.
- Circumcisions.
- Drugs or creams prescribed or recommended for hair growth.
- Bed wetting alarms.
- Semi-private hospital.
- Weight Loss Programs.
- Intentionally self-inflicted injuries, while sane or insane.
- Cosmetic treatment, other than due to an accidental bodily injury which was sustained while the individual was insured.
- Skin peeling.
- Expenses which result directly or indirectly from committing or attempting to commit a criminal offense.
- Shampoos.

## **Co-ordination of Benefits**

The purpose of health care insurance is to help meet actual expenses. In line with that purpose this Plan contains a non-profit provision. Benefits payable under this Plan may be reduced so that you will not receive more in benefits from all plans covering you and your dependents than actual expenses. "Plans" include medical and dental care benefits under a government program and Group Insurance or other coverage for a group of individuals, including student coverage obtained through an educational institution above the high school level.

## **MEMBERS AND DEPENDENT DENTAL BENEFITS**

### **General**

These benefits apply to expenses for treatment performed or ordered by a "Dentist". A "Dentist" includes a duly licensed dentist, a licensed dental hygienist, dental mechanic, denture technician, denturologist or denturist practicing within the scope of his/her profession and any other Physician furnishing any dental services which he/she is licensed to perform.

### **Maximum Amount**

The total amount of benefits payable to or on behalf of you and your dependents shall not exceed \$2,500 being payable for any one person in any one calendar year.

Orthodontic treatments (Plan Member or dependents up to age 21) are payable at the rate of 75% of the eligible charges up to the life-time maximum of \$3,000.

### **Calendar Year**

A "Calendar Year" consists of a period of twelve months commencing on January 1st and ending December 31st.

## **Eligible Expenses**

The following services and supplies are covered under the Plan when reasonable and necessary and when performed or ordered by a “Dentist”. For services performed on or after January 1, 2017 ODA reimbursement of eligible expenses will not exceed the suggested fee listed in the 2015 Ontario Dental Association’s fee guide general practice for the least expensive treatment that will provide a professionally adequate result. Eligible expenses shall be considered to have been incurred on the date the service or supply was provided.

- 1) Diagnostics – Procedures required to assist the dentist in evaluating existing conditions and determining any further dental care which may be required, subject to the following limitations:
  - a. Oral examinations limited to once every six months, new patient examination every 24 months;
  - b. Bite-wing x-rays – limited to two series every 12 months;
  - c. Full mouth series of x-rays, including bitewing if necessary, provided that a period of at least 24 consecutive months has elapsed since such service was last rendered.
- 2) Professional visit after hours;
- 3) Special consultations required by the attending dentist;
- 4) Prophylaxis (cleaning and scaling of teeth) limited to once every six months;
- 5) Topical application of fluoride solutions limited to once every six months for children age 16 or younger;
- 6) Necessary treatment for the relief of dental pain;
- 7) Dental surgery, including associated postoperative care;

- 8) General anaesthesia required in relation to dental surgery;
- 9) Extractions and alveolectomy at time of tooth extraction;
- 10) Periodontic services (treatment of soft tissues and bones supporting the teeth) including periodontic appliance for bruxism;
- 11) Endodontic services (root canal and pulpal therapy);
- 12) Amalgam and synthetic restorations including white fillings on molar teeth, retentive pins, stainless steel crowns;
- 13) Dentures (full and partials) and denture repairs;
- 14) Relines and rebases to existing dentures (limited to once every 24 months);
- 15) Space maintainers;
- 16) Crowns, bridges;
- 17) Gold inlays and crowns (when teeth cannot be restored with a filling material);
- 18) Implants will be reimbursed towards the equivalent cost of bridgework using the Alternative Benefit Clause.

## **Orthodontics**

### **(Program to Straighten Teeth)**

(Plan Members and dependents up to age 21). This benefit applies to orthodontic treatment for a Member and dependents who are covered for Dental Insurance. The maximum life time benefit is \$3,000, which is available to each covered Member or dependent.

The Plan pays 75% of up to \$4,000 of eligible charges to a lifetime maximum of \$3,000, e.g.

<b>Eligible Charges</b>	<b>Plan Pays</b>
\$ 1,500	\$ 1,125
\$ 2,000	\$ 1,500
\$ 3,000	\$ 2,250
\$ 4,000	\$ 3,000 Maximum

If a Plan Member or dependent attains maximum age while in receipt of orthodontic treatment for a plan which commenced prior to their attaining maximum age, the payments of benefits will continue until the treatment plan has been completed.

Eligible charges are those made to you for an orthodontic procedure that is in an “Orthodontic Treatment Plan” that prior to the treatment has been reviewed by the Administrator and returned to you showing estimated benefits.

The claim will be paid in equal installments beginning when the orthodontic appliances are first inserted, and monthly or quarterly thereafter for the estimated duration of the treatment plan, as long as the patient remains covered and continues to receive the treatment.

In any event the following charges are not eligible:

- 1) Charges for a procedure which an active appliance was installed before the patient was covered.
- 2) A charge incurred while the patient’s coverage isn’t in effect. However, if benefits are being paid at termination of coverage, they will be continued for charges incurred during the rest of the monthly installment period in progress.

## **Orthodontics**

### **Treatment Plan Provisions**

A Treatment Plan is a written report prepared by the dentist showing the recommended treatment program and estimated cost. You are required to submit a



Treatment Plan to the Administrator prior to the commencement of treatment in all cases where the estimated costs is \$300 or more. This enables the Administrator to determine in advance what the Plan's share of the cost of treatment is and thus allow you to know the extent of your share of the cost.

All oral examinations will be treated as recall examinations unless the patient is seeing a dentist for the first time.

Bridges are eligible provided the work is made necessary by the extraction of one or more natural teeth while the patient is insured, except where the Plan Member has been continually in benefit for a period of 2 consecutive years or more, at which time the Plan Member and or Dependents would be entitled to benefit coverage without fulfilling the requirements to have natural teeth extracted while covered by the plan.

Dentures are eligible provided the work is made necessary by the extraction of one or more natural teeth while the patient is insured, except where the Plan Member has been continually in benefit for a period of 2 consecutive years or more, at which time the Plan Member and or Dependents would be entitled to benefit coverage without fulfilling the requirements to have natural teeth extracted while covered by the Plan.

Denture replacement is eligible after a member has been eligible for dental benefits for at least 12 months. The replacement of a denture which was paid for by this Plan is not an eligible expense, unless a period of 60 months has elapsed.

### **Exclusions**

- 1) Replacement of dentures which have been lost, misplaced or stolen is not an eligible expense.
- 2) Accidental injuries covered by the Supplementary Health Care Plan are not covered by this Plan nor are charges which are reim-

bursable under any government plan (including but not limited to WSIB).

- 3) A series of treatments or procedures started before the patient was eligible for dental benefits is not covered. X-rays are not considered to be the commencement of a series.
- 4) Anything not furnished by a dentist, except x-rays ordered by a licensed dental hygienist under the dentist's supervision; anything not necessary or not customarily provided for dental care.
- 5) Services (a) furnished by or for the Canadian Government, or (b) furnished by or for any other government unless payment is legally required, or (c) to the extent provided under any governmental program or law under which the individual is, or could be covered.
- 6) An appliance, or modification of one, where an impression was made before the patient was covered; a crown, bridge or gold restoration for which the tooth was prepared before the patient was covered.
- 7) A crown, gold restoration, or a denture or fixed bridge or addition of teeth to one, if the work involves a replacement or modification of a crown, gold restoration, denture or bridge installed less than five years before.
- 8) TMJ.
- 9) Bleaching.
- 10) Mouth guards.

### **Bereavement**

In the event of a death in the Member's immediate family, an eligible Member shall be entitled to bereavement pay for lost time from work up to a maximum of 3 days (excluding week-ends) for each day of attending or arranging the funeral.

**Immediate family shall be defined as the Member's spouse, son, daughter, mother, father, brother, sister, grandfather, grandmother, mother-in-law, father-in-law.**

Immediate family shall include legal, common-law and adoptive relationships.

The maximum benefit payable shall be \$150.00 a day for each day that the Member is absent from work, up to 3 days.

No payment shall be made for lost time following the date of the funeral unless the Member is required to travel for the purpose of attending the funeral.

Bereavement pay for lost time on Saturday or Sunday shall only be paid if the Member was scheduled to work on such day and this requirement is verified by the Member's employer.

To be eligible for benefit a member must have been in benefit at the date of the death.

Claim forms should be obtained from the Union Office and completed by both the Member and his/her employer.

Completed claim forms should be sent to the Administrator.

## **DEFINITIONS FOR THE PURPOSE OF THIS PLAN**

**NON-OCCUPATIONAL DISABILITIES** – An accident which does not occur in the course of employment, or sickness not covered by WSIB or other occupational disease law.

**DOCTOR** - A licensed physician or dentist practicing within the scope of his/her profession.

HOSPITAL - A legally operated institution providing in-patient care and treatment through medical diagnostic and major surgical facilities on its premises, under supervision of a staff of doctors and with a 24-hour-a-day nursing service. An institution accredited as a hospital by the Canadian Council on Hospital Accreditation or approved for resident inpatient care under a provincial hospital service program also will be considered a “hospital”. The term does not include any other institution, or part of one, used mainly as a facility for convalescence, nursing, rest, the aged, or care of drug addicts or alcoholics.

## HOW TO MAKE A CLAIM

### General

All claims should be made as soon as possible to ensure prompt payment. In any event, claims must be submitted within 90 days of incurrence of the claim.

All claims should be made on forms obtainable from your Local Union Office or the Administrator:

### Global Benefits

88 St. Regis Crescent South  
Toronto, Ontario  
M3J 1Y8  
Telephone: (416) 635-6000

All claims must be marked “LIUNA Local 1059 Benefit Trust”. Failure to do so will result in delay in the payment of your claim.

All claims should be forwarded to the Administrator, as set out below.

**Electronic Funds Transfer (EFT) Claims Payments** (*Direct Deposit to your bank account*) you may choose to have reimbursement for all health claims (including paramedical, dental etc.) deposited directly into your bank account. You will receive a “Notice of

Payment” providing you with details of payment of your claim. All transactions will be subject to Global Benefits Privacy Policy. You will continue to use your drug card for prescription drugs.

Should you have any questions regarding the above, please contact Global Benefits Claims Department.

**NOTE: BEING IN POSSESSION OF A CLAIM FORM DOES NOT CONSTITUTE BENEFIT PAYMENT.**

### **Member Life/Dependent Life/Member Accidental Death and Dismemberment**

The proper claim forms can be obtained from the Administrator or your Local Union Office for the above benefits. You should acquaint your beneficiary with the fact that one of the first duties to be performed, in the event of your death, is to write immediately to the Administrator. The claim forms will then be returned with specific instructions as to how they are to be completed.

### **Member Weekly Sick Pay**

If you have a claim for Weekly Sick Pay benefits, you may obtain the claim form from the Administrator or your Local Union Office. It should be completed by yourself and your doctor, in accordance with the instructions given with the form.

A claim must be submitted to the office of the Administrator within 90 days of the disability date to be eligible for benefit.

### **Member Long Term Disability**

If you have a claim for Long Term Disability benefit you should contact the Claims Department of the Administrator or your Local Union Office.

## **Member and Dependent Supplementary Health/Dental**

When submitting the completed form, all receipts must be attached, including those being accumulated to prove satisfaction of the deductible. Bills must be complete. Each bill, other than for drugs and vision care, should show:

- i) Patient's full name;
- ii) Date(s) the service(s) was rendered or purchase was made;
- iii) Nature of the sickness or injury;
- iv) Type of service or supply furnished;
- v) Itemized charges.

Each drug bill must show:

- i) Patient's full name;
- ii) Prescription number and name of medication;
- iii) Date of purchase and the charge for each item.

## **CASH REGISTER RECEIPTS OR LABELS FROM CONTAINERS ARE NOT ACCEPTABLE**

Each vision care claim should show:

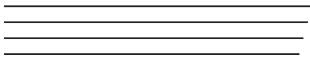
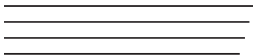
- i) Patient's full name;
- ii) Charge for lenses;
- iii) Charge for frames (receipt of purchase must be attached).

## **INSURANCE COMPANY**

### **The Manufacturers Life Insurance Company**

The Manufacturers Life Insurance Company underwrites the Life Benefit and the Accidental Death and Dismemberment Benefit.

All other benefits are provided on a self insured basis by LIUNA Local 1059 Benefit Trust of Ontario.



***GROUP  
LEGAL  
PLAN***



**The Defenders Group**



88 St. Regis Crescent South  
Toronto, Ontario  
M3J 1Y8  
Telephone (416) 635-6000

**GROUP LEGAL PLAN  
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## **PLAN INTRODUCTION LETTER**

The Board of Trustees is pleased to present you with an improved Schedule of Benefits provided by the LiUNA Local 1059 Group Legal Trust Fund for legal services incurred on or after December 1, 2015. Claims for services incurred prior to this date will be adjudicated in accordance with the text in the previous benefit booklet.

The Group Legal Plan provides all eligible Plan Members and their eligible dependents with the opportunity to be reimbursed for fees incurred for legal representation. We encourage you to read this booklet carefully to familiarize yourself with the Group Legal Benefits available to you and your family and the conditions under which they are payable. The Plan will not cover all your legal expenses and will only cover the legal services described in this benefit booklet. It is important that you understand the provisions of the Plan, the rules governing the eligibility for the benefits and the procedures to follow when making a claim. All claims are subject to the rules and exclusions applicable to the Plan of Benefits on pages 74-76.

The final determination of any claim, question or problem that may arise will be governed by the Trust Agreement and the current Schedule of Benefits which have been approved by the Board of Trustees.

Group Legal Benefits are taxable and Plan Members will receive a T4A for benefits paid for the calendar year.

We hope to continue to provide the best benefits affordable, however due to the evolving economic climate, benefits provided in this booklet may be subject to change. As circumstances may warrant and in order to protect the Fund, the Trustees have the right to amend, delete, add, modify or suspend the Plan's benefits, monetary or otherwise, as they apply to all current and future Plan Members.

Should you have any questions regarding your benefits, or require assistance in filing a claim, please do not hesitate to contact the Administrator, Global Benefits at (416) 635-6000. The Plan Member's social insurance number is required when making inquiries.

Sincerely,  
The Board of Trustees

Jim MacKinnon  
Brandon MacKinnon  
Carlo Mastrogiuseppe

Ryan Aarts  
Alfonso Balassone

## **ELIGIBILITY**

Plan Members of the LiUNA Local 1059 Benefit Trust who are employed by contributing employers and on whose behalf contributions to the Group Legal Plan have been received and who are currently eligible for benefit coverage under the LiUNA Local 1059 Health & Welfare Benefit Plan shall be entitled to benefit coverage in the Group Legal Plan. Plan Members and their eligible dependents shall continue to be eligible for legal benefits as long as they remain eligible for benefits in the LiUNA Local 1059 Health & Welfare Benefit Plan.

Group Legal Benefits are provided for Plan Members who maintain their coverage in the Health & Welfare Benefit Plan by paying direct.

Group Legal Benefits are not provided for Plan Members whose coverage in the Health & Welfare Benefit Plan is extended by Fund Assistance.

### **Termination of Coverage**

Coverage in the Group Legal Plan will terminate on the same date that the Plan Member ceases to be eligible for coverage in the Health & Welfare Benefit Plan. Legal services that commence following this date will be ineligible for coverage.

## CLAIMS PROCEDURES

Plan Members and their eligible dependents are entitled to the use of a service provider of their own choice. Alternatively, the Law Society Referral Service may be of assistance. For their contact information please see page 78.

### How to Submit a Claim

A **Group Legal claim form** may be obtained from the Administrator or the Union Office. This form must be completed in its entirety by the Plan Member and submitted to the Administrator along with an **Itemized Statement of Account** obtained from the law firm providing legal services. The statement of account must be on legal letterhead, setting out the dates of service, a description of the services rendered and provide a breakdown of the legal fees payable separate from the disbursements and taxes. If you are a service provider please refer to page 78 for more information.

Ensure the completion of the real estate section on the reverse side of the claim form when claiming for a purchase or sale of the Plan Member's principal family residence.

A copy of the traffic ticket, summons or a notice of trial must accompany claims for highway traffic act matters where the date of offence will determine eligibility for reimbursement.

The Plan Member must be eligible for benefit coverage on the date of service or the date of offence for highway traffic act matters and claims must be submitted within 24 months of that date.

All claims should be submitted to the Plan Administrator:

**Global Benefits**

**The Defenders Group**

88 St. Regis Crescent South

Toronto, Ontario

M3J 1Y8

**SCHEDULE OF BENEFITS**

The following is a schedule of benefits covered by the Group Legal Plan for legal services incurred on or after December 1, 2015. Claims for services incurred prior to this date will be adjudicated in accordance with the text in the previous benefit booklet.

Unless otherwise specified, all Plan maximums are based on a calendar year. The amounts set out in this schedule are the maximum amounts payable for each service despite the fact that certain proceedings may take in excess of one calendar year to complete. Charges beyond the maximum payable by the Plan or for non-legal services such as disbursements, taxes, registration fees, property appraisals, fines, title insurance, administration fees or court costs are the responsibility of the Plan Member. All claims are subject to the rules and exclusions applicable to the Plan of Benefits on pages 74-76.

## **“A” - Real Estate**

A Plan Member and the dependent spouse shall be entitled to legal services in connection with the Plan Member's principal family residence. Legal services include a purchase or sale of a family dwelling, purchase of a lot on which to build a family dwelling (building permit must be issued within 1 year) and the purchase or sale of a vacation property. Also covered under the Plan insofar as they relate to the Plan Member's principal family residence is the transfer of title, arrangement of new or renewal of mortgage, mortgage incidental to purchase and discharge of mortgage. The required transfer of title on a property is included in the maximum amount of \$550 payable for the purchase and sale claims. Code "A6 Mortgage New or Renewal" is only payable for mortgages unrelated to a purchase.

**Legal services provided in connection with a commercial or income producing property are not covered under the Plan.**

**Ensure the completion of the real estate section on the reverse side of the claim form when claiming for a purchase or sale of the Plan Member's principal family residence.**

<b>Codes</b>	<b>Maximum Amount</b>
A1 Purchase Family Dwelling	\$550
A2 Sale Family Dwelling	\$550
A3 Purchase Lot for Family Dwelling	\$550
A4 Purchase/Sale Vacation Property	\$550
A5 Transfer of Title	\$300
A6 Mortgage New or Renewal	\$400
A7 Mortgage Incidental to Purchase	\$200
A8 Discharge of Mortgage	\$150

**NOTE:** Plan maximums include 1 purchase, 1 sale, 1 transfer of title, 1 mortgage new or renewal or mortgage incidental to purchase and 2 discharges of mortgages in any 12 month period. Benefits relating to a vacation or recreational property are limited to a lifetime Plan maximum of 1 per Plan Member. Mortgage services provided by a financial institution must identify the amount of the legal fee included in the administration fee. If the required information is not provided, a formula will be used to determine the legal portion of the fees charged in order to reimburse the Plan Member. Survivorship applications will be paid under code “A5 Transfer of Title”. Title insurance, title examining counsel fees, property appraisals, mortgage and land registration fees are not covered under the Plan.

### **“B” - Divorce and Domestic Proceedings**

A Plan Member and the dependent spouse shall be entitled to representation in connection with any matrimonial or divorce proceedings. Representation shall include the preparation of a separation agreement, filing a petition of divorce or separation, establishing the custody and access of children, support payments, effecting an equitable distribution of property and all other proceedings relating to the dissolution of the relationship.

Reimbursement of the legal expense associated with an initial consultation for a family matter is also covered under the Plan. Ensure that the statement of account from the service provider clearly indicates the date and fee charged for the service. See section “C” on page 64.



If proceedings are non-contested, it is recommended that independent counsel be sought.

**Cheques for legal services provided to a Plan Member's dependent spouse will be mailed directly to the spouse or the service provider as elected on the claim form for Divorce Spouse, Property and Custody Support Spouse and Separation Agreement Spouse.**

**Please ensure that the spouse's mailing address and phone number are provided in the allocated space on the claim form.**

<b>Codes</b>	<b>Maximum Amount</b>
B1 Divorce Member	\$700
B2 Divorce Spouse	\$700
B3 Property and Custody Support Member	\$700
B4 Property and Custody Support Spouse	\$700
B5 Separation Agreement Member	\$700
B6 Separation Agreement Spouse	\$700
B7 Modification of Separation Agreement	\$300
B8 Adoption (Private)	\$500
B9 Guardianship	\$400
B10 Change of Name	\$250
B11 Birth Certificate Assistance	\$200
B12 Post or Pre-Nuptial Agreement	\$500

**NOTE:** The statement of account from the service provider must clearly specify the matter and provide a description of services. The block fees set out herein are payable only for services provided and are not accumulative. When a lawyer prepares a separation agreement, you would be entitled to a reimbursement up to \$700. You would not be entitled to claim for “Property and Custody Support” when issues of property, custody, access or support are outlined in the separation agreement. Mediation is not a covered service under the Plan.

Outlined in this section are the maximum amounts payable for each service despite the fact that certain proceedings may take in excess of one calendar year to complete.

### **“C” - Preventive Law**

Plan Members and their eligible dependents shall be entitled to receive legal advice by telephone or direct office consultation on any problem that the Plan Member believes to be of a legal nature.

<b>Code</b>	<b>Maximum Amount</b>
C1 Preventive Law	\$300

## **“D” - Non-Complex Legal Documents**

Legal documents which are not deemed to be exceedingly complex will be prepared for Plan Members and their eligible dependents.

<b>Codes</b>	<b>Maximum Amount</b>
D1 Power of Attorney - Personal Care	\$ 50
D10 Power of Attorney - Property	\$ 50
D2 Deeds	\$100
D3 Simple Contracts	\$200
D4 Tenant Leases (Residential)	\$150
D5 Notarized Affidavits or Documents	\$ 25
D6 Other Legal Documents	\$200

## **“E” - Wills**

A Plan Member and the dependent spouse shall be entitled to have prepared what is commonly regarded as a simple will (does not include the creation of any trust or other estate). A Plan Member and the dependent spouse shall also be entitled to the periodic review and amendment of all testamentary instruments. Preparation of a simple will, revision of a will or preparation of a codicil is limited to 1 service in any 12 month period. Generally, powers of attorney are prepared in conjunction with wills. See section “D” on page 65. Probation of a will is not a covered service under the Plan.

<b>Codes</b>	<b>Maximum Amount</b>
E1 Simple Will Member	\$300
E2 Simple Will Spouse	\$300
E3 Revised Will or Codicil Member	\$150
E4 Revised Will or Codicil Spouse	\$150

## **“F” - Landlord and Tenant Matters**

Plan Members and their eligible dependents as tenants shall be represented in connection with any claims or controversies arising out of a lessor-lessee relationship in respect of their dwelling. Representation for matters before the Landlord and Tenant Board will be paid under this section. **Proceedings in which the Plan Member or an eligible dependent is the landlord is not a covered service under the Plan.**

<b>Code</b>	<b>Maximum Amount</b>
F1 Leases/Tenancy	\$500

## **“G” - Consumer and Personal Property Law**

Plan Members and their eligible dependents shall be entitled to legal representation in connection with any claim against a manufacturer, distributor or retailer for defects in any merchandise, article or service or in a recovery on any warranty given in connection with the sale of merchandise, article or service, where such claim is in excess of \$100. The Plan shall not be obliged to litigate under code H2 on any claim unless the dollar value exceeds \$300 and proceedings brought before the small claims court will be paid under G7.

<b>Codes</b>	<b>Maximum Amount</b>
G1 Contracts/Warranty	\$400
G2 Consumer Protection Act	\$400
G3 Bankruptcy (Personal)	\$500
G4 Garnishment of Wages	\$300
G5 Tax Advice	\$250
G6 Liens (Personal)	\$250
G7 Small Claims Court	\$500

**NOTE:** The fees of a Trustee in Bankruptcy are covered up to the maximum allowed by the Plan for personal bankruptcy (voluntary petition, not involving a business). The bankrupt must be discharged prior to submitting the claim. A Form 13 Trustee's Final Statement of Receipts and Disbursements must be submitted. Consumer proposals are not a covered service under the Plan.

While tax advice is covered, preparation of tax returns are excluded from coverage under the Plan.

### **“H” - Civil Litigation Defendant**

Plan Members and their eligible dependents shall be represented in connection with any civil action or civil administrative proceeding in which the Plan Member or dependent is named as a defendant or respondent. The Plan shall be under no duty to provide legal representation to a Plan Member or eligible dependents where representation is provided for under statutory programs.

Plan Members shall be required to pay any disbursements in connection with such defensive litigation including the costs of discovery, witness fees, etc.

### **“H” - Civil Litigation Plaintiff (Plan Member Only)**

**Only the Plan Member** shall be represented in connection with the filing of a civil or administrative action for and on behalf of the Plan Member in connection with any material injury to person or property for the deprivation or injury of any constitutionally or statutorily guaranteed right, any right conferred at common law or for the adjustment of any grievance both recognizable and actionable in either law or equity.

No representation shall be available under this item for any action that is either non-meritorious, calculated to

be vexatious only, of a non-material or of a non-consequential nature or would be contrary to public policy.

In the event that any damages are recovered or some form of monetary claim effected, the first \$4,000 excluding damages for property replacement and/or medical expenses of any such recovery shall be free of any assessment by the Plan for legal costs expended on the Plan Member's behalf. **If the monetary settlement is in excess of the \$4,000, the Plan Member is not entitled to reimbursement under the Plan.** The Plan shall be entitled to recover any legal costs expended on behalf of the Plan Member from costs awarded by the court and from any monetary settlement in excess of \$4,000. Please see the exclusions to the Plan on page 74.

**Proceedings brought before the small claims court will be paid under code G7.**

<b>Codes</b>	<b>Maximum Amount</b>
H1 Defendant Representation	\$3,000
H2 Plaintiff Representation	\$3,000

**NOTE:** Outlined in this section are the maximum amounts payable for each service despite the fact that certain proceedings may take in excess of one calendar year to complete.

### **“J” - Government Programs and Assistance**

A Plan Member and the dependent spouse shall be entitled to legal representation on behalf of themselves or their eligible dependents in any matter requiring legal assistance arising out of disputes or appeals with Social Assistance or Employment Insurance.

A Plan Member and the dependent spouse shall be entitled to legal representation in matters of immigration into or out of Canada on behalf of themselves or their dependents, or on behalf of a relative who the

Plan Member or spouse directly sponsored into Canada.

Services provided by Immigration Consultants are not covered under the Plan.

<b>Codes</b>	<b>Maximum Amount</b>
J1 Social Assistance	\$150
J2 Employment Insurance Commission	\$150
J3 Immigration Member	\$600
J4 Immigration Spouse	\$600

**NOTE:** Outlined in this section are the maximum amounts payable for each service despite the fact that certain proceedings may take in excess of one calendar year to complete.

### **“K” - Insurance Related Matters**

Plan Members and their eligible dependents shall be represented in connection with any claim against the insurer (except for benefits provided by the LiUNA Local 1059 Benefit Trusts or benefits provided by a contributing employer to this Group Legal Plan) by reason of failure to provide or pay the benefits as contracted for or to render advice in the interpretation of any policy provision.

In the event it is necessary to litigate any claim against an insurance carrier, the conditions set forth in item “H” hereinbefore shall apply.

<b>Codes</b>		<b>Maximum Amount</b>
K1	Accident and Health	\$300
K2	Life and Annuity	\$300
K3	Fire and Homeowners	\$300
K4	Casualty	\$300
K5	Automobile Liability	\$300
K6	Marine	\$300
K7	Other	\$300

### **“L” - Automobile Related Matters**

Plan Members and their eligible dependents shall be entitled to legal representation in connection with automobile related events.

Litigation under this item is subject to the limitations set forth in item “H”.

<b>Codes</b>		<b>Maximum Amount</b>
L1	Civil Actions (Re: Auto Accident)	\$500
L2	Damage and Personal Injury	\$500
L3	Uninsured Motorist	\$400



## **“M” - Criminal Matters**

Plan Members and their eligible dependents shall be entitled to limited legal representation when charged under Provincial or Federal Statutes for summary convictions, indictable and hybrid offences.

The Plan will only allow reimbursement up to the maximum amount indicated for representation on all charges arising out of a single incident. In the event that several charges are laid under the Criminal Code of Canada on a single occasion but arising out of separate incidents, the Plan will only allow reimbursement up to the maximum amount indicated.

A copy of the traffic ticket, summons or a notice of trial must accompany claims for highway traffic act matters. The Plan Member must be eligible for benefit coverage on the date of offence for highway traffic act claims.

Reimbursement of the legal expense associated with an initial consultation for charges under the Criminal Code of Canada is also covered under the Plan. Ensure that the statement of account from the service provider clearly indicates the date and fee charged for the service. Please see section “C” on page 64.

<b>Codes</b>		<b>Maximum Amount</b>
M1	Highway Traffic Act	\$400
M2	Provincial Offences Act or Offences under Municipal By-laws	\$500
M3	Criminal Code of Canada	\$850
M4	Record Suspension (Pardon)	\$600

**NOTE:** The Plan covers the legal cost for services provided for the processing of an application for a record suspension (formerly known as a pardon). Federal government processing fees, electronic fingerprinting, local police records check and U.S. entry waivers are excluded from coverage under the Plan.

Representation for driving while impaired or driving over 0.8 mg is limited to 1 charge in a calendar year and a lifetime maximum of 2 charges. Parking violations and fines are excluded from coverage under the Plan.

Outlined in this section is the maximum amount payable for each service despite the fact that certain proceedings may take in excess of one calendar year to complete.

### **“N” - Appeals**

Plan Members and their eligible dependents shall be entitled to legal representation on appeals. The Plan shall pay a maximum of 50% of the legal fees up to \$1,000 on an appeal. Appeals are limited to one appeal only on any decision of the court or any conviction arising out of the same incident or charge.

<b>Codes</b>	<b>Maximum Amount</b>
N1 Appeals	50% up to \$1,000

## **“O” - Jury Duty**

Plan Members who are called to perform jury duty or jury selection shall be entitled to payment of lost earnings up to \$150 per day when absent from work less any fee received from the court. The benefit is not payable on weekends and periods of unemployment.

**Jury duty claim forms** may be obtained from the Administrator or the Union Office and completed by the Plan Member and the employer. Completed claim forms must be accompanied by proof of attendance outlining the days attended, proof of the per diem allowance paid by the court or the Sheriff’s letter and submitted to the Administrator.

<b>Codes</b>	<b>Maximum Amount</b>
O1 Jury Duty	\$150/day

## **MAXIMUM REPRESENTATION**

The maximum representation that a Plan Member shall receive inclusive of their eligible dependents shall not exceed \$4,500 of legal service in a calendar year.

## EXCLUSIONS

The following services are excluded from coverage under the Plan:

1. Disbursements, taxes, court costs, filing fees, land transfer taxes, administration fees, process server fees, registration fees and property appraisals.
2. Title searches, survey fees, title insurance and title examining counsel fees.
3. Fines and penalties, whether civil or criminal and parking violations.
4. Any judgement for damages, including judicially awarded costs.
5. Any proceedings or dispute involving an Employer or their officers, agents, representatives or employees.
6. Any proceedings or dispute involving the Union, its officers, agents, representatives or employees.
7. Any proceedings arising under the Ontario Labour Relations Act or any other statute that relates to labour relations or terms and conditions of employment, including but not limited to W.S.I.B., Employment Insurance, the Occupational Health and Safety Act or the Ontario Human Rights Code in matters involving an Employer.
8. Any dispute involving the Plan, the Plan of Benefits or any other Plan or Trust Fund provided by a Contributing Employer to this Plan of Benefits or LiUNA Local 1059 Benefit Trusts.
9. Matters involving election to any public office.

10. Non-personal legal services (e.g. any business related matters).
11. Any controversy between a Plan Member and any of his dependents apart from divorce, separation or annulment. Mediation is excluded from coverage.
12. No service shall be provided that will violate Public or Statutory Law.
13. Any case in which defense or other legal representation is provided through insurance or other indemnification.
14. Action instituted prior to becoming a Plan Member or civil actions requested to file arising out of pre-existing conditions. Exceptions may be waived by the Board of Trustees.
15. Class actions or interventions or amicus curiae filings in any suit or controversy among other parties not involving the immediate and direct interest of a Plan Member.
16. Any case in which defense or other legal representation is provided through any government agency, which will represent a Plan Member without charge.
17. Any representation required by reason of any acts committed or acts which a Plan Member omitted to perform giving rise to tort, negligence, or criminal claims, or charges, which acts of omission occurred prior to a Plan Member joining the Plan.
18. Court appearance in connection with small claims involving an amount less than \$100 and civil litigation involving an amount less than \$300. Costs of discovery and witness fees are excluded from coverage.

19. Services rendered by immigration consultants.
20. Probation of a will and estate matters.
21. Preparation of tax returns and consumer proposals.
22. Federal government processing fees for a record suspension, local police records check, electronic fingerprinting and U.S. entry waivers.
23. Stale dated claims that were incurred over 24 months prior to their submission.

INTERPRETATION — The Trustees shall be exclusively responsible for the interpretation and application of the Plan, the determination of all questions pertaining to eligibility and entitlement to benefit.

## PLAN RULES

### **Definitions:**

**“Benefits”** means payment of a monetary sum to or on behalf of a Plan Member for legal fees incurred by the Plan Member or eligible dependents in obtaining Legal Services for matters covered by the Plan.

**“Covered Individual”** means a Plan Member, his or her spouse and eligible dependents.

**“Employee”** please see page 12 for definition.

**“Dependents”** means any person with the following relationship to the Plan Member:

- (1) Plan Member’s spouse in respect of whom the contributions are being made for coverage under the Plan; see **“Spouse”**.

- (2) Plan Member's unmarried children (including adopted and step children) under 21 years of age who are wholly dependent on the Plan Member for support;
- (3) Plan Member's unmarried children (including adopted and step children) up to age 25, who are full time students at a University or similar educational institution and depend wholly on the Plan Member for support.

**“Legal Services”** means representation or advice from a qualified legal practitioner with respect to those matters listed in the schedule of benefits.

**“Plan Member”** means a member of the LiUNA Local 1059 who is employed by a contributing Employer and who is eligible to receive benefits under the Plan.

**“Plan”** means the LiUNA Local 1059 Group Legal Plan.

**“Spouse”** means a person who:

- (1) is married to the Plan Member;
- (2) or although not legally married to the Plan Member, cohabits with the Plan Member for at least one year in a spousal relationship;
- (3) the contributions are being made for coverage under the Plan.

**“Trust Agreement”** means the Agreement between the Employers and the Union pursuant to which the Trust Fund was established.

**“Trust Fund”** means the LiUNA Local 1059 Group Legal Trust established pursuant to the Trust Agreement.

Capitalized terms used in this Group Legal Plan but not defined above shall have the meanings given to those terms in the Trust Agreement.

## LAW SOCIETY REFERRAL SERVICE

Plan Members and their dependents are entitled to the use of a service provider of their own choice. Alternatively, the Law Society Referral Service connects residents of Ontario looking for legal assistance with a lawyer or paralegal who practices in the area of law required. The service will help to find a legal professional who will provide up to a 30 minute free consultation to help you determine your rights, options and to meet a specific requirement, such as communicating in a certain language. To access the service please visit [www.lawsocietyreferralservice.ca](http://www.lawsocietyreferralservice.ca)

## LICENSED PARALEGAL COVERAGE

Legal services provided by a licensed paralegal are covered for the following:

- Litigation in Small Claims Court
- Offences under the Provincial Offences Act and Highway Traffic Act
- Minor criminal charges in Ontario Court of Justice
- Hearings before the Immigration and Refugee Board
- Matters before Tribunals

## IMPORTANT INFORMATION FOR SERVICE PROVIDERS

In order to assist in the efficient processing of a Group Legal claim, it is crucial that the supporting documentation be submitted. For your benefit we reiterate the importance of the **itemized statement of account on legal letterhead** detailing the services rendered, legal fees separate from the disbursements and taxes. Please indicate the name of the client(s) and the amount charged for each service. Non-legal fees, fees in excess



of the Plan maximum and fees of members who are ineligible for coverage are the responsibility of the Plan Member.

Attention must be paid to provide us with a clear description of the services rendered. For instance, **Real Estate Matters** often include the preparation of a mortgage and discharge but rarely is it itemized on the statement of account and while the closing date further facilitates processing, it is on rare occasion provided. Survivorship applications will be paid under code "A5 Transfer of Title". Title insurance, title examining counsel fees, property appraisals, mortgage and land registration fees are not covered under the Plan.

Statements of account relating to **Divorce and Domestic Proceedings** must clearly specify the family matter and provide a description of services. The block fees set out herein are payable only for services provided and are not accumulative. When a lawyer prepares a separation agreement the claim may be reimbursed up to \$700. The Plan Member would not be entitled to claim for code "B3 Property and Custody Support Member" when issues of property, custody, access or support are outlined in the separation agreement.

Plan Members and their eligible dependents shall be entitled to receive legal advice by telephone or direct office consultation on any problem that the Plan Member believes to be of a legal nature. When a consultation takes place regarding family or criminal matters it is important that **Consultation** be identified on the statement of account so as to allow for the Plan Member to receive an additional benefit. Failure to provide the information could result in a delay in the processing of the claim.

Reimbursement for **Bankruptcy** requires the submission of a Form 13 Trustee's Final Statement of Receipts and Disbursements.

**Highway Traffic Act** claims must be accompanied by a copy of the traffic ticket, summons or notice of trial where the date of offence will determine the eligibility for reimbursement.

The Plan Member must be eligible for benefit coverage on the date of service (or offence for Highway Traffic Act matters) and claims must be submitted within 24 months of that date.

Maximum representation shall not exceed \$4,500 of legal service in a calendar year. For **Exclusions** please see page 74. The maximum amounts set out under each section are the maximum amounts payable for each service despite the fact that certain proceedings may take in excess of one calendar year to complete. Charges beyond the maximum payable by the Plan or for non-legal services such as disbursements, taxes, registration fees, property appraisals, fines, title insurance, administration fees or court costs are the responsibility of the Plan Member.

The final determination of any claim, question or problem that may arise will be governed by the Trust Agreement and the current Schedule of Benefits. The Plan provides coverage for legal expenses specifically for those services described in this benefit booklet, up to the maximum amounts indicated, which have been approved by the Board of Trustees.

**All claims are subject to the rules and exclusions applicable to the Plan of Benefits on pages 74-76.**





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